

Key Facts Statement

Part 1 (Interest Rate and Fees/Charges)

1	Loan proposal/ account No.		Type of Loan	
2	Sanctioned Loan amount (in Rupees)			
3	Disbursal schedule (i) Disbursement in stages or 100% upfront. (ii) If it is stage wise, mention the clause of loan agreement having relevant details.			
4	Loan term (year/months/days)			
5	Installment details			
	Type of Installments	Number of EPIs	EPI (₹)	Commencement of repayment, post sanction
6	Interest rate (%) and type (fixed or floating or hybrid)			
7	Additional Information in case of Floating rate of interest			
	Reference Benchmark	Benchmark rate (%) (B)	Spread (%) (S)	Final rate (%) $R = (B) + (S)$
				Reset periodicity ² (Months)
				Impact of change in the reference benchmark (for 25 bps change in 'R', change in: ³)
				B S EPI (₹) No. of EPIs
8	Fee/ Charges ⁴			
		Payable to the RE (A)		Payable to a third party through RE (B)
			Amount (in ₹) or Percentage (%) as applicable ⁵	Amount (in ₹) or Percentage (%) as applicable ⁵
	(i)	Processing fees		
	(ii)	Insurance charges		
	(iii)	Valuation fees		
	(iv)	Any other (please specify) (Hospicash)		
9	Annual Percentage Rate (APR) (%) ⁶			
10	Details of Contingent Charges (in ₹ or %, as applicable)			
	(i)	Penal charges, if any, in case of delayed payment		
	(ii)	Other penal charges, if any		
	(iii)	Foreclosure charges, if applicable		
	(iv)	Charges for switching of loans from floating to fixed rate and vice versa		
	(v)	Any other charges (please specify)		

1	Clause of Loan agreement relating to engagement of recovery agents	
2	Clause of Loan agreement which details grievance redressal mechanism	For any grievances in relation to the Term loan, the Borrower may raise any complaint/concerns through the www.axisbank.com/support or call the Bank's customer care 1800-419-5577 Toll Free. The Bank shall endeavour to resolve the grievances and provide appropriate value with respect to such complaint/concerns raised by the Borrower in a timely manner. For further details on the grievance redressal policy of the Bank, the Borrower can access and read the grievance redressal policy of the Bank available at www.axisbank.com/support >> Additional Information >> Grievance redressal policy.
3	Phone number and email id of the nodal grievance redressal officer ⁷	nodal.officer@axisbank.com pno@axisbank.com; Phone No:- +91-080-61865200 Ph. 91- 080-61865098 9:30 AM to 5:30 PM- Monday to Saturday (Except 2nd & 4th Saturdays and Bank Holidays)
4	Whether the loan is, or in future maybe, subject to transfer to other REs or securitisation (Yes/ No)	
5	In case of lending under collaborative lending arrangements (e.g., co-lending/ outsourcing), following additional details may be furnished:	
	Name of the originating RE, along with its funding proportion	Name of the partner RE along with its proportion of funding
	NA	
6	In case of digital loans, following specific disclosures may be furnished:	
	(i) Cooling off/look-up period, in terms of RE's Board approved policy, during which borrower shall not be charged any penalty on prepayment of loan	
	(ii) Details of LSP acting as recovery agent and authorized to approach the borrower	

Customer Signature

Computation of APR

Sr. No.	Parameter	Details
1	Sanctioned Loan amount (in Rupees) (SI no. 2 of the KFS template – Part 1)	
2	Loan Term (in years/ months/ days) (SI No.4 of the KFS template – Part 1)	
a)	No. of instalments for payment of principal, in case of non-equated periodic loans	
b)	Type of EPI Amount of each EPI (in Rupees) and nos. of EPIs (e.g., no. of EMIs in case of monthly Installments) (SI No. 5 of the KFS template – Part 1)	
c)	No. of Installments for payment of capitalised interest, if any	
d)	Commencement of repayments, post sanction (SI No. 5 of the KFS template – Part 1)	
3	Interest rate type (fixed or floating or hybrid) (SI No. 6 of the KFS template – Part 1)	
4	Rate of Interest (SI No. 6 of the KFS template – Part 1)	
5	Total Interest Amount to be charged during the entire tenor of the loan as per the rate prevailing on sanction date (in Rupees)	
6	Fee/ Charges payable ⁸ (in Rupees)	
A	Payable to the RE (SI No.8A of the KFS template-Part 1)	
B	Payable to third-party routed through RE (SI No.8B of the KFS template – Part 1)	
7	Net disbursed amount (1-6) (in Rupees)	
8	Total amount to be paid by the borrower (sum of 1 and 5) (in Rupees)	
9	Annual Percentage rate- Effective annualized interest rate (in percentage) ¹⁰ (SI No.9 of the KFS template-Part 1)	
10	Schedule of disbursement as per terms and conditions	The Disbursement schedule will be One time or tranche wise as per term and condition mentioned in the sanction Letter.
11	Due date of payment of Installment and interest	

Repayment Schedule

Installment No.	Outstanding Principal (in Rupees)	Principal Due (in Rupees)	Interest Due (in Rupees)	Installment Amount (in Rupees)
1	50000	1758	892	2650
2	48242	1697	953	2650
3	46545	1761	889	2650
4	44784	1766	884	2650
5	43018	1801	849	2650
6	41217	1915	735	2650
7	39302	1874	776	2650
8	37428	1935	715	2650
9	35493	1949	701	2650
10	33544	2009	641	2650
11	31535	2027	623	2650
12	29508	2067	583	2650
13	27441	2126	524	2650
14	25315	2150	500	2650
15	23165	2207	443	2650
16	20958	2236	414	2650
17	18722	2280	370	2650
18	16442	2357	293	2650
19	14085	2372	278	2650
20	11713	2426	224	2650
21	9287	2467	183	2650
22	6820	2520	130	2650
23	4300	2565	85	2650
24	1735	1735	35	1770



SANCTION LETTER

Group ID
 Date
 Sanction Date
 To,

Applicant No.	App ID	Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Of Village Taluka District

All,
 Sub: Sanction of Term Credit facility to JLG member
 With reference to your application dated
 , we are pleased to convey you the sanction of Production Credit facility as per the following terms and conditions.
 Group Sanctioned Amount:
 Facility: Term Loan

SL No.	Name of Borrower	Limit in Rs.	Purpose	ROI%
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Tenure: Monthly instalments after disbursement
 Repayment:

Each Member agrees to guarantee repayment of the loans availed by each of the other members of the JLG
 This Letter will be valid for 30 days from Date of Sanction or as per Bank Internal guidelines
 The Bank may at its sole discretion disclose such information to such institution(s) in connection with the credit facilities granted to each the borrowers

Kamal Krishna Sharma
 Yours faithfully,

Micro Finance Business Lead Branch
 We accept the aforementioned terms and conditions

of Borrower 3

Sign/Thumb impression of Borrower 4

Sign/Thumb impression of Borrower 5

Sign/Thumb impression of Borrower 6

Sign/Thumb impression of Borrower 7

Sign/Thumb impression of Borrower 8

Sign/Thumb impression of Borrower 9

Sign/Thumb impression of Borrower 10

DEMAND PROMISSORY NOTE

(Group Loan Amount) RsON DEMAND, We with Group ID

Applicant No.	Application Id	Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

promise to pay AXIS Bank Ltd. or order, the Group loan amount of Rupees/-

only

Revenue Stamp

together with Interest on the loan charged will be valid for the entire tenor of the loan.

Sign/Thumb impression of Borrower 4

Sign/Thumb impression of Borrower 5

Sign/Thumb impression of Borrower 6

Sign/Thumb impression of Borrower 7

Sign/Thumb impression of Borrower 8

Sign/Thumb impression of Borrower 9

Sign/Thumb impression of Borrower 10

PlaceDate

D.P. NOTE DELIVERY CUM WAIVER LETTER

AXIS Bank Ltd.

Dear Sir,

Please take delivery of the accompanying Demand Promissory Note dated

for Group Loan Amount of Rs

Rupees

made by us with Group ID

in favour of Axis Bank Ltd.

I/We do hereby also waive my/our rights of the presentment of the aforesaid Demand Promissory Note. We further request you to note that we dispense with a notice of dishonour in terms of Section 98(a) of the Negotiable Instruments Act, 1881, and that in the event of payment not being made on demand by us the AXIS Bank Ltd. is at liberty to give time for payment to us without discharging us from liability

The said Demand Promissory Note shall operate as a continuing security to you to be enforceable for the repayment of the ultimate balance or all sums remaining unpaid under the Credit facility granted now or hereafter; and I/We are to remain liable on the said Demand Promissory Note notwithstanding the fact that by payment made into the Loan account from time to time, the Credit facility may from time to time be reduced or extinguished or even that the balance of the said account(s) may be at credit.

Borrower 4

Borrower 5

Borrower 6

Borrower 7

Borrower 8

Borrower 9

Borrower 10

Place

Date

JOINT LIABILITY GROUP (JLG) AGREEMENT

Date	<input type="text"/>	Group ID	<input type="text"/>
Village	<input type="text"/>		
Group Loan Amount:Rs	<input type="text"/>		
(Rupees	<input type="text"/>		only)
Loan Tenure (Months):	<input type="text"/>		
Borrower 1			
Name	<input type="text"/>		
App ID	<input type="text"/>	WO	<input type="text"/>
Loan Amount	<input type="text"/>	Purpose of Loan	<input type="text"/>
<hr/>			
Borrower 2			
Name	<input type="text"/>		
App ID	<input type="text"/>	D/O	<input type="text"/>
Loan Amount	<input type="text"/>	Purpose of Loan	<input type="text"/>
<hr/>			
Borrower 3			
Name	<input type="text"/>		
App ID	<input type="text"/>	WO	<input type="text"/>
Loan Amount	<input type="text"/>	Purpose of Loan	<input type="text"/>
<hr/>			

TERMS AND CONDITIONS TO THE JLG LOAN AGREEMENT

1. Grant of Loan: Based on the representations of each the Borrowers and the Guarantors (listed above), and subject to the compliance of all the Terms and Conditions by the Borrowers and the Guarantors, Axis Bank Ltd shall lend to each of the borrowers agrees to borrow from Axis Bank Ltd loan(s) under the "Joint Liability Group loan" a sum of Rs. [] ("the Principal").
2. Rate of Interest: The rate of interest viz Effective Rate of Interest %p.a. will be valid for the entire tenor of the loan.
3. Repayment: I/We have been informed that the repayment of our EMI and other repayments/charges will be Monthly/Weekly/Fortnightly rests and will be due on _____ of every Monthly/Weekly/Fortnightly commencing from _____. I/We understand that if I/We do not pay my EMI on the above-mentioned date, my/our account will be considered as Overdue from the end of that date. Unless an earlier demand for repayment is made by Axis Bank Ltd, the Principal and the Interest and costs and charges, if any ("JLG Loan") payable by the respective borrowers shall be repayable from the later of the date of execution of this Agreement/disbursement of the JLG Loan. All repayments shall be first applied to costs, charges, Interest and the balance finally towards the JLG Loan. Any extension of the repayment period for the JLG Loan shall be at the Sole discretion of Axis Bank Ltd.
4. Guarantee obligations: each of the borrowers herein jointly and severally, unconditionally and irrevocably guarantee the JLG Loan availed by each and every other Borrower of the group under this agreement ("Group Guarantee"). Each Borrower jointly and severally undertakes to repay the said JLG Loan and hereby confirm to have full knowledge of the transaction. All the parties hereby agree to be bound by and abide with the Terms and Conditions of this Agreement all times hence forth. Until the JLG Loan of each of the borrowers are repaid in full by each of the Borrower, no Borrower shall be relieved in any manner whatsoever from his/her obligations under this Agreement, notwithstanding any pre closure, prepayment recall of the JLG Loan of all or any of the Borrowers
5. Collection Receipts: All payments by the customer to the Bank shall be acknowledged through digital/physical receipt. Any claims from the borrowers have to be backed by the digital/physical receipt. In absence of such proof, no claim shall be considered.
6. Representations: All the Borrowers jointly and severally represent, warrant and acknowledge to Axis Bank Ltd that:
 - a. Each are individually eligible to contract and that the Borrower is eligible to avail the JLG Loan;
 - b. The JLG Loan shall ensure not be utilised for any illegal, unlawful or immoral purposes or activities;
 - c. They shall participate in all the activities as a group and perform all the obligations in the manner specified by Axis Bank Ltd for the Group. In no event without the prior consent of Axis Bank Ltd, shall there be any reconstitution of the Group. At the sole discretion of Axis Bank Ltd and with the consent of the Group Members, the Group may be reconstituted by adding or relieving any other member of Axis Bank Ltd.
7. Right to sharing/providing Information: The borrowers hereby expressly authorizes Axis Bank Ltd and its agents to exchange, share or part with all the information, data or documents relating to the Borrower's loan information including credit history to affiliated Organisations of Axis Bank Ltd/ Banks/ Financial Institutions/ Credit Information Companies (CIC) / Agencies/ Statutory Bodies/Tax authorities/Central Information Bureaus/Research Partners and such other persons as Axis Bank Ltd may deem necessary or appropriate, when necessary. The Borrower shall not hold Axis Bank Ltd liable for using this information
8. The Borrowers hereby gives specific consent to the Bank/Lender for disclosing / submitting the 'financial information' as defined in Section 3 (13) of the Insolvency and Bankruptcy Code, 2016 ('Code' for brief) read with the relevant Regulations/ Rule framed under the Code, as amended and in force from time to time and as specified there under from time to time, in respect of the Credit/ Financial facilities availed from the Bank/ Lender, from time to time, to any 'Information Utility' ('IU' for brief) as defined in Section 3 (21) of the Code, in accordance with the relevant Regulations framed under the Code, and directions issued by Reserve Bank of India to the banks from time to time and hereby specifically agree to promptly authenticate the 'financial information submitted by the Bank/Lender, as and when requested by the concerned 'IU'.
9. The Guarantors hereby gives specific consent to the Bank/Lender for disclosing / submitting the 'financial information' as defined in Section 3 (13) of the Insolvency and Bankruptcy Code, 2016 ('Code' for brief) read with the relevant Regulations/ Rules framed under the Code, as amended and in force from time to time and as specified there under from time to time, in respect of the guarantees given, securities created for securing the Credit/ Financial facilities availed by the Borrower from the Bank/ Lender, from time to time, to any 'Information Utility' ('IU' for brief) as defined in Section 3 (21) of the Code, in accordance with the relevant Regulations framed under the Code, and directions issued by Reserve Bank of India to the banks from time to time and hereby specifically agree to promptly authenticate the 'financial information submitted by the Bank/Lender, as and when requested by the concern 'IU'.
10. All the Borrowers and guarantors understand that as a Pre condition, relating to grant of the loans/ advances/other fund based and/or non-fund based credit facilities to respective Borrower, the Bank requires the consent of the respective Borrowers and Guarantors for the disclosure by the bank of, information and data relating to the Borrowers and guarantors, of the credit facility availed to be availed, by the Borrowers. Obligations assumed to be assumed, by the Borrowers and guarantors, in relation thereto and default, if any, committed by the Borrowers, in discharge thereof.
 - a) Accordingly, the Borrowers and guarantors, hereby agree and give consent for the disclosure by the Bank of all or any such:
 - information and data relating to us
 - the information or data relating to any credit facility availed to be availed by us and
 - default, if any, committed by us, in discharge of our such obligations, as the Bank may deem appropriate and necessary to disclose and furnish to Credit Information Companies (CIC) and any other agency authorised in this behalf by RBI
 - b) We, declare that the information and data furnished by us to the Bank are true and correct.
 - c) We, undertake that:
 - the Credit Information Companies (CIC), and any other agency so authorised may use, process the said information and data disclosed by the Bank in the manner as deemed fit by them and
 - the Credit Information Companies (CIC) and any other agency, so authorised may furnish for consideration, the processed information and data or products there of prepaid by them, to Banks/FIs and other credit grantors or registered users, as may be specified by the Reserve bank in this behalf.
11. Recall of Loan amount: Axis Bank Ltd shall have the right to recall any of the Loan amounts/ facilities at any time at its discretion, without assigning any reasons for such recall. Upon any such recall, the Principal, Interest and all other amounts stipulated by Axis Bank Ltd shall be payable by the Borrower within 15 days from the date of such recall by Axis Bank Ltd.
12. Alteration of the terms and conditions: Axis Bank Ltd shall have the absolute discretion, without assigning any reason to amend or supplement any of the terms, including but not limited to the rate of Interest, periodicity rests, etc. Provided that the Parties herein shall be duly intimated of such change. Intimation of the amended terms by hosting the same on the notice board located at the office of Axis Bank Ltd or any other manner as decided by Axis Bank Ltd shall be construed as valid and effective intimation. It is further explicitly stated that in the event Axis Bank Ltd at its sole discretion discharges or alters any or all of the obligations of a party herein under this Agreement, such discharge by Axis Bank Ltd shall not relieve the other parties from their obligations under this Agreement.
13. Right of Pre closure: Borrowers shall be entitled to pre close the Loan by remitting the Principal, the Interest and any costs and charges as may be outstanding at the time of such Pre closure and no Interest shall be due and payable for the remaining period. However, in the event, the Interest payable is less than such minimal processing and operational charges, subject to applicable laws, the minimum charges shall be levied, at such differential rate of interests that may be computed in this regard. There is no pre closure charge
14. Computation of amount outstanding: The records maintained by Axis Bank Ltd and a certificate in writing signed by an officer of Axis Bank Ltd shall be conclusive proof of the amounts outstanding borrowers. In the event of any dispute/disagreement about the said computation, the Borrower shall not be entitled to withhold the payment outstanding or demanded by Axis Bank Ltd
15. Set off: In addition to and not in limitation of all rights of set off that Axis Bank Ltd may have under any applicable law, and whether or not Axis Bank Ltd has made any demand or the obligations of the Borrower have matured, Axis Bank Ltd shall have the right to set-off or appropriate against all monies of each of the Borrowers jointly and severally standing to the credit any of their respective account(s) with Axis Bank Ltd or any of its group entities and the respective parties authorises Axis Bank Ltd to debit such account(s) of the Borrowers

16. Termination: Axis Bank Ltd shall have the right but not the obligation to terminate this Agreement, invoke the Group Guarantee and/or recall all or any part of the JLG Loan including such amounts outstanding and other charges in any of the following events: If all or any one of the Borrowers commits an Event of Default. The Borrowers shall be deemed to have committed an act of default on the happening of internally, any one or more of the following events (hereinafter referred to as "Event of Default"):

- a. If any of the Borrower commits an Event of Default. The Borrower shall be deemed to have committed an act of default on the happening of internally, any one or more of the following events (hereinafter referred to as "Event of Default"):
- i. If any of the Borrower commits breach or default of any of the terms and conditions and/or covenants herein or any misrepresentation to Axis Bank Ltd; or
- ii. If any of the Borrower fails to furnish any information or documents that may be required by the Axis Bank Ltd; or
- iii. There exists any other circumstance, which, in the sole opinion of Axis Bank Ltd, jeopardizes the Bank's interests.

17. Authorisation/ Assignment: All the Borrowers expressly recognize and accept that Axis Bank Ltd shall, without prejudice to its right to perform such activities itself or through its officers or employees, be entitled and have full power and authority to appoint one or more third parties as Axis Bank Ltd may select or otherwise assign and to delegate to such third party all or any of its functions, rights and powers under this Agreement relating to administration of any Loan including the right and authority to collect and receive on behalf of Axis Bank Ltd from the Borrower any payments and other amounts due by the Borrower under any and all Agreements signed in this regard and to perform and execute all lawful acts, deeds, matters and things connected therewith and incidental thereto including sending notices, attending the residence or office of the Borrowers or otherwise contacting the Borrowers. All the Borrowers further explicitly recognize that Axis Bank Ltd shall have the option to assign this Agreement to any other person by way of sale of portfolio or otherwise, and approve and authorize such transactions, without the requirement for prior or further intimation to or approval from the Borrower.

18. Processing Fee: Borrower agrees to pay a one-time, non-refundable processing fee of 1.49% plus applicable GST (rounded to nearest Rupee) of the total sanctioned amount for amounts greater than Rs. 50,000. The Processing fee shall be deducted during disbursement and the customer shall be provided with the balance amount.

19. GST: Goods and Services tax (GST) will be charged extra as per the applicable rates, on all the charges and fees (wherever GST is applicable)

20. Insurance Premium: Borrower can opt to get either herself or her spouse or both to get insured against the sanctioned loan amount for the time period of equal to the loan tenure. The insurance premium, if opted shall be deducted accordingly (rounded to nearest Rupee) from the sanctioned amount during disbursement and the remaining amount shall be handed over to the borrower.

21. We have been informed by Axis Bank Ltd. About life insurance cover under _____ Insurance Company's Life Shield Policy. We are aware that the sum insured and tenor are linked to loan tenor and loan amount respectively. I hereby give my consent to Axis Bank to extend coverage to me/us under Life Shield- A group term life insurance policy taken by Axis Bank for covering its microloans customers. I unconditionally agree and confirm in favour of Axis Bank Ltd. To process my insurance claim application on my death and receive the claim amount and adjust the same towards my outstanding loan and pay balance amount to my nominee/legal heir/ beneficiary.

22. I hereby authorize _____ Life insurance company Limited to pay the outstanding loan balance as provided in the credit account statement (to be provided by the master policy holder) to Axis Bank Limited ("Master Policy Holder"), in respect of the loan availed of by me from the master policy holder (the application number of which is mentioned herein), by deducting the same from the claim proceeds payable to my nominee/beneficiary under this group policy on the happening of the insured event.

23. Kindly note that insurance plan(s) from the insurance partner(s) engaged by the Bank ("such insurance partner(s)") are made available for your convenience and in case you opt for the same, we can assist you in the enrollment of the chosen plan. It is clarified that purchase of the insurance cover from such insurance partner(s) shall be voluntary/optional and is not linked to availability of any product(s)/service(s) from the Bank. You may choose to avail the insurance cover from such insurance partner(s) or from any other insurance providers.

24. General Clauses

- a. All the Borrowers jointly and individually further hereby and hereon represent and warrant that the information provided at any time in any of the Agreements/ Applications/ and communications, and in the respective Appraisal Form and various other documents in this regard are and would be true, correct and updated in all respects and that nothing has been or would be withheld and in case of any change of information it shall be their obligation to immediately intimate Axis Bank Ltd forthwith.
- b. Successors and Assigns: All references to Axis Bank Ltd, the Borrowers shall include, where the context so requires, its/ their successors, assigns and/or heirs.
- c. Severability: The invalidity or unenforceability of any term, phrase, Clause, paragraph, restriction, covenant, agreement or other provisions hereof shall in no way affect the validity or enforcement of any other provision, or any part thereof.

25. The Fair Practice Code for Retail Microfinance as published on the Axis Bank's website, shall apply to the Loan. Copy of the Fair Practice Code for Retail Microfinance as available on the Bank's website: "<https://www.axisbank.com/docs/default-source/default-document-library/fpc-retail-microfinance-21-4-21.pdf>".

26. Governing Law and Jurisdiction: This Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the Republic of India. Any dispute, controversy or claim arising out of or relating to the interpretation, application or performance of this Agreement, including its existence, validity or termination, shall be settled by final and binding arbitration by a sole arbitrator nominated by Axis Bank Ltd in accordance with the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Mumbai and the language to be used in the proceedings is English. The Courts of _____, India shall have jurisdiction over the questions of validity, enforceability and interpretation of this Agreement.

27. Term: This Agreement shall begin on the date of sanction and/or disbursement of the JLG Loan, and shall remain in effect until repayment of the entire JLG Loan by the Borrower, or unless terminated earlier by Axis Bank Ltd. It is further specifically stated that the termination of this Agreement under any circumstances does not alter or change any of the terms and conditions under any other contract agreed between the parties and this is independent herein.

- a. RBI vide its guidelines (reference no. RBI/2021-2022/125 DOR.STR.REC.68/21.04.048/2021-22) on 'Prudential Norms on Income Recognition, Asset Classification and Provisioning, pertaining to Advances – Clarifications' dated 12-11-2021 has clarified and/or harmonized certain aspects of the extant Regulatory guidelines. The Borrower agrees, undertakes and confirms that the Bank has brought the following clarifications to the notice of the Borrower and the Borrower confirms of having been apprised of as follows:

1.1 Classification as Special Mention Account (SMA) and Non-Performing Asset (NPA)

- i. **Dues:** shall mean the principal / interest / any charges levied on the loan account which are payable within the period stipulated as per the terms of sanction of the credit facility.
- ii. **Overdue:** shall mean the principal / interest / any charges levied on the loan account which are payable, but have not been paid within the period stipulated as per the terms of sanction of the credit facility. In other words, any amount due to the bank under any credit facility is 'overdue' if it is not paid by the due date fixed by the bank.
- iii. **Relevance of the principle of 'First In First Out' (FIFO) in appropriation of payments into the Borrower's account:** The principle of FIFO i.e. 'First In, First Out' accounting method is relevant to arrive at the number of days overdue for determining the SMA/NPA status. The FIFO principle assumes that the oldest outstanding dues in the loan account needs to be cleared first. The FIFO method thus requires that what is due first must be paid by the Borrower first. For example, if in any loan account as on 01-02-2021, there are no overdues and an amount of INR X is due for payment towards principal instalment / interest / charges, any payment being credited on or after 01-02-2021 in the loan account will be used to pay off the dues outstanding on 01-02-2021. Assuming that nothing is paid / or there is partial payment (INR Y) of dues during the month of February, the overdue as on 01-03-2021 will be INR X - INR Y. Additionally, an amount of INR Z becomes due as on 01-03-2021. Now any payment partial payment into the account on or after 01-03-2021 will be first utilized to pay off the partial due of 01-02-2021 (INR X - INR Y). If there is more recovery than the INR X - INR Y, then after recovering dues of 01-02-2021, the remaining amount will be treated as recovery towards due of 01-03-2021.
- iv. **Age of oldest dues:**
The age of oldest dues is reckoned in days from the date on which the oldest payment is due and continues to remain unpaid. In the aforesaid illustration, if the dues relating to 01-02-2021 remain unpaid till 01-03-2021, the age of the oldest dues is reckoned as 29 days on 02-03-2021.

(b) Classification as Special Mention Account (SMA) and Non-Performing Asset (NPA)

Lending institutions will recognize the incipient stress in loan accounts, immediately on default, by classifying them as Special Mention Accounts (SMA). The basis of classification of SMA / NPA category shall be as follows:

Loans other than revolving facilities		Loans in the nature of cash credit / overdraft	
SMA Sub categories	Basis for classification – Principal or interest payment or any other amount wholly or partly overdue	SMA Sub categories	Basis for classification – Outstanding balance remains continuously in excess of the sanctioned limit or drawing power, whichever is lower, for a period of:
SMA 0	Up to 30 days	NA	NA
SMA 1	More than 30 days and Up to 60 days	SMA 1	More than 30 days and Up to 60 days
SMA 2	More than 60 days and Up to 90 days	SMA 2	More than 60 days and Up to 90 days

(c) Non-performing Asset:

Non-Performing Asset (NPA) is a loan or an advance where

- i. Interest and/or instalment of principal remains overdue for a period of more than 90 days in respect of a term loan,
- ii. The account remains 'out of order' as indicated below, in respect of an Overdraft / Cash Credit (OD/ CC),
- iii. The bill remains overdue for a period of more than 90 days in the case of bills purchased and discounted,
- iv. The instalment of principal or interest thereon remains overdue for two crop seasons for short duration crops
- v. The instalment of principal or interest thereon remains overdue for one crop season for long duration crops
- vi. The amount of liquidity facility remains outstanding for more than 90 days, in respect of a securitisation transaction undertaken in terms of the Reserve Bank of India (Securitisation of Standard Assets) Directions, 2021.
- vii. in respect of derivative transactions, the overdue receivables representing positive mark-to-market value of a derivative contract, if these remain unpaid for a period of 90 days from the specified due date for payment.

(d) 'Out of Order' Status:

An account shall be treated as 'out of order' if:

- i. the outstanding balance in the CC/OD account remains continuously in excess of the sanctioned limit/drawing power for 90 days, or
- ii. the outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but there are no credits continuously for 90 days, or the outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but credits are not enough to cover the interest debited during the previous 90 days period.

Due date of payment	Payment date	Payment covers	Age of oldest dues in days	SMA /NPA categorisation	SMA since date / SMA class date	NPA categorization	NPA Date
01.01.2022	01.01.2022	Entire dues upto 01.01.2022	0	NIL	NA	NA	NA
01.02.2022	01.02.2022	No Payment or Partly paid dues of 01.02.2022	1	SMA 0	01.02.2022	NA	NA
01.02.2022	02.02.2022	No Payment or Partly paid dues of 01.02.2022	2	SMA 0	01.02.2022	NA	NA
01.03.2022		Dues of 01.02.2022 not fully paid 01.03.2022 is also due at EOD 01.03.2022	29	SMA 0	01.02.2022	NA	NA
		Dues of 01.02.2022 fully paid, Due for 01.03.2022 is not paid at EOD 01.03.2022	1	SMA 0	01.03.2022	NA	NA
		No payment of full dues of 01.02.2022 and 01.03.2022 at EOD 03.03.2022	31	SMA 1	01.02.2022 / 03.03.2022	NA	NA
		Dues of 01.02.2022 fully paid, due for 01.03.2022 not fully paid at EOD 01.03.2022	1	SMA 0	01.03.2022	NA	NA
		No payment of dues of 01.02.2022, 01.03.2022 and amount dues on 01.04.2022 at EOD 01.04.2022	60	SMA 1	01.02.2022 / 02.04.2022	NA	NA
		No payment of dues of 01.02.2022 till 01.04.2022 at EOD 02.04.2022	61	SMA 2	01.02.2022 / 02.04.2022	NA	NA
01.05.2022		No payment of dues of 01.02.2022 till 01.05.2022 at EOD 01.05.2022	90	SMA 2	01.02.2022 / 02.04.2022	NA	NA
		No payment of dues of 01.02.2022 till 01.05.2022 at EOD 02.05.2022	91	NPA	NA	NA	02.05.2022
01.06.2022	01.06.2022	Fully paid dues of 01.02.2022 at EOD 01.06.2022	93	NPA	NA	NPA	02.05.2022
01.07.2022	01.07.2022	Paid entire dues of 01.03.2022 & 01.04.2022 at EOD 01.07.2022	62	NPA	NA	NPA	02.05.2022
01.08.2022	01.08.2022	Paid entire dues of 01.05.2022 & 01.06.2022 at EOD 01.08.2022	32	NPA	NA	NPA	02.05.2022
01.09.2022	01.09.2022	Paid entire dues of 01.07.2022 & 01.08.2022 at EOD 01.09.2022	1	NPA	NA	NPA	02.05.2022
01.10.2022	01.10.2022	Paid entire dues of 01.09.2022 & 01.10.2022	0	Standard Account with No Overdues	NA	NA	STD from 01.10.2022

(e) The Borrower agrees and acknowledges that the manner of classification and illustrations of SMA and NPA as provided in sub-clauses (a) to (d) above in which the Bank is required to classify accounts as SMA / NPA as per the various applicable regulations and guidelines issued by RBI from time to time and

- i. the same is liable to change / be modified as per the requirements of the RBI guidelines in the matter issued from time to time. Any such change shall be intimated by the Bank to the Borrower from time to time and the Borrower agrees and acknowledges that such intimation shall accordingly modify the manner and illustrations provided herein without a need for further amendment to the Agreement or require specific acknowledgment of the Borrower; and
- ii. the Bank shall have the right to classify the account of the Borrower with the Bank as SMA / NPA as per the applicable regulations / guidelines issued by RBI from time to time even though the manner of classification and the illustrations thereof are not set forth in this Agreement or the Sanction Letter(s).

28. The Bank shall be accountable for inappropriate behaviour by its employees or employees of the outsourced agency and shall provide timely grievance redressal

29. The Borrower covenants and agrees that, so long as the Loan Obligations are outstanding, and until the full and final payment of all Loan Obligations to the satisfaction of the Bank, the Borrower shall co-operate with such auditors as may be appointed by the Bank in case the Facilities or the loan account of the Borrower is red-flagged by the Bank and/or any other lenders. The Borrower further covenants and agrees to provide the necessary information and/or documents as may be required by such auditors, and bear all the expenditure in respect of the same and agrees to indemnify and keep the Bank indemnified in this regard.

30. I/We agree that apart from execution of loan documents/agreements through physical mode /by means of my /our wet signature, Bank can also provide e stamping & e signing facilities, so that loan documents/agreements to be executed by me/us can be stamped electronically and executed by us through electronic mode. The cost incurred by the Bank for providing e stamping including payment of stamp duty & e signing facilities to be debited to my/our current account/Saving account / Cash Credit account/Overdraft account/Term Loan/ any other banking facilities availed/to be availed with the Axis Bank Limited

31. Grievance Redressal: Level 1 includes call center numbers: 1800-419-5577, 1800-419-5577. The borrower may also contact the Nodal officer of the Bank if the customer is not satisfied with the response offered to the customer in Level 1.

Email: -nodal.officer@axisbank.com

Ph. No. 080-61865200

Timings: 9:30 AM to 5:30 PM Monday to Saturday (except second and forth Saturdays and Bank holidays)

32. I/we confirm that the information provided by all the group members on their application form, including their residential type (parental/rental/owned) is true to the best of my/our knowledge.

33. I/We agree that apart from execution of loan documents/agreements through physical mode/by means of my/our wet signature, Bank can also provide eStamping & eSigning facilities, so that loan documents/agreements to be executed by me/us can be stamped electronically and executed by us through electronic mode.

Witness Name: _____
 Witness Name: _____

Borrower 1	Borrower 2	Borrower 3
Borrower 4	Borrower 5	Borrower 6
Borrower 7	Borrower 8	Borrower 9
Borrower 10		

Place _____ Date _____

DECLARATION

(to be obtained in case the executant signs in the language other than English and Illiterates)

The contents of the Agreement dated _____ executed by _____

in favour of AXIS BANK Ltd. for the credit facilities/loan of Rs _____ have been read over and translated into _____

and explained to Mr./Mrs. _____

the Borrowers and he/she/they having understood the contents thereof subscribed to the Agreement (dated at _____ this _____ day of _____ 20____)

Declarant's Name _____

Address _____

घोषणापत्र

(उस स्थिति में लिया जाए जब निष्पादक अंग्रेजी के अतिरिक्त किसी अन्य भाषा में हस्ताक्षर करें या निस्सह हो)

दि _____ को _____

द्वारा _____ यदि की ऋण सुविधा ऋण के लिए एक्सिस बैंक के पक्ष में निष्पादित हुए करार के सारों का अध्ययन कर लिया गया है तथा

भाषा में अनुवादित किया जा चुका है तथा श्री/श्रीमती, ऋण गारंटीदाता _____

को स्पष्ट किए जा चुके हैं तथा उसने उसने करार में वर्णित सार को समझ लिया है (दि _____ को _____ माह २०____)

घोषणापत्र का नाम _____

पता _____

FORM NO. 60

[See second proviso to rule 114B]

Form of Declaration to be filled by a person who does not have a Permanent Account Number and who enters into any transaction specified in rule 114B

Full Name and address of the declarant _____

Particulars of transaction _____ Amount of the transaction _____

Are you assessed to tax? ☐ Yes ☐ No If yes, _____

i. Details of Ward/ Circle/ Range where the last return of income was filled? _____

Details of the document being produced in support of address in Column (1) _____

ii. Reasons for not having permanent account number? _____

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____

Place _____ Date _____

Instructions: Name of the document produced in support of the address (As per KYC guidelines):-

a) _____ b) _____

FORM NO. 61

[See proviso to clause (a) of rule 114C(1)]

Form of Declaration to be filled by a person who does not have a Permanent Account Number and who enters into any transaction specified in rule 114B

Full Name and address of the declarant _____

Particulars of transaction _____ Are you assessed to tax? ☐ Yes ☐ No If yes, _____

I hereby declare that my source of income is from agriculture and I am not required to pay income – tax on any other income if any _____

Place _____ Date _____

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____

Place _____ Date _____

Instructions: Name of the document produced in support of the address (As per KYC guidelines):-

a) _____ b) _____

DECLARATION

(to be obtained in case the executant signs in the language other than English and Illiterates)

The contents of the Agreement dated _____ executed by _____

in favour of AXIS BANK Ltd. for the credit facilities/loan of Rs _____ have been read over and translated into _____

and explained to Mr./Mrs. _____

the Borrowers and he/she/they having understood the contents thereof subscribed to the Agreement (dated at _____ this _____ day of _____ 20____)

Declarant's Name _____

Address _____

घोषणापत्र

(उस स्थिति में लिया जाए जब निम्नांकित अंग्रेजी के अतिरिक्त किसी अन्य भाषा में हस्ताक्षर करें या लिखें हों)

दि _____ को _____

द्वारा _____

यदि की आज सुविधा रूप के लिए एक्सिस बैंक के पास में निम्नांकित हुए करार के सारों का अध्ययन कर लिया गया है तथा _____

भाषा में अनुवादित किया जा चुका है तथा श्री/श्रीमती, कृपि गारंटीदाता _____

को स्पष्ट किया जा चुका है तथा उसने उसने करार में वर्णित सार को समझ लिया है (दि _____ को _____ माह २०____)

घोषणापत्र का नाम _____

पता _____

FORM NO. 60

[See second proviso to rule 114B]

Form of Declaration to be filled by a person who does not have a Permanent Account Number and who enters into any transaction specified in rule 114B

Full Name and address of the declarant _____

Particulars of transaction _____ Amount of the transaction _____

Are you assessed to tax? ☐ Yes ☐ No If yes, _____

i.Details of Ward/ Circle/ Range where the last return of income was filled? _____ ii.Reasons for not having permanent account number? _____

Details of the document being produced in support of address in Column (1) _____

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____

Place _____ Date _____

Instructions: Name of the document produced in support of the address (As per KYC guidelines):-

a) _____ b) _____

FORM NO. 61

[See proviso to clause (a) of rule 114C(1)]

Form of Declaration to be filled by a person who does not have a Permanent Account Number and who enters into any transaction specified in rule 114B

Full Name and address of the declarant _____

Particulars of transaction _____ Are you assessed to tax? ☐ Yes ☐ No If yes, _____

I hereby declare that my source of income is from agriculture and I am not required to pay income – tax on any other income if any _____

Place _____ Date _____

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____

Place _____ Date _____

Instructions: Name of the document produced in support of the address (As per KYC guidelines):-

a) _____ b) _____

DECLARATION

(to be obtained in case the executant signs in the language other than English and Illiterates)

The contents of the Agreement dated _____ executed by _____

 in favour of AXIS BANK Ltd. for the credit facilities/loan of Rs _____ have been read over and translated into _____
 and explained to Mr./Mrs. _____
 the Borrowers and he/she/they having understood the contents thereof subscribed to the Agreement (dated at _____ this _____ day of _____ 20____)

Declarant's Name _____

Address _____

घोषणापत्र

(उस स्थिति में लिया जाए जब निम्नांकित अंग्रेजी के अतिरिक्त किसी अन्य भाषा में हस्ताक्षर करें या लिखें हों)

दि _____ को _____
 द्वारा _____ राशि की ऋण सुविधा ऋण के लिए एक्सिस बैंक के पास में निम्नांकित हुए करार के सारों का अध्ययन कर लिया गया है तथा
 भाषा में अनुवादित किया जा चुका है तथा श्री/श्रीमती, ऋणि गारंटीदाता _____
 को स्पष्ट किए जा चुके हैं तथा उसने उसने करार में वर्णित सार को समझ लिया है (दि _____ को _____ माह २०____)
 घोषणापत्र का नाम _____
 पता _____

FORM NO. 60

[See second proviso to rule 114B]

Form of Declaration to be filled by a person who does not have a Permanent Account Number and who enters into any transaction specified in rule 114B

Full Name and address of the declarant _____

 Particulars of transaction _____ Amount of the transaction _____
 Are you assessed to tax? ☐ Yes ☐ No If yes, _____
 i. Details of Ward/ Circle/ Range where the last return of income was filled? _____ ii. Reasons for not having permanent account number?
 Details of the document being produced in support of address in Column (1) _____

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____
 Place _____ Date _____

Instructions: Name of the document produced in support of the address (As per KYC guidelines):-

a) _____ b) _____

FORM NO. 61

[See proviso to clause (a) of rule 114C(1)]

Form of Declaration to be filled by a person who does not have a Permanent Account Number and who enters into any transaction specified in rule 114B

Full Name and address of the declarant _____

 Particulars of transaction _____ Are you assessed to tax? ☐ Yes ☐ No If yes, _____
 I hereby declare that my source of income is from agriculture and I am not required to pay income – tax on any other income if any
 Place _____ Date _____

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____
 Place _____ Date _____

Instructions: Name of the document produced in support of the address (As per KYC guidelines):-

a) _____ b) _____



SANCTION LETTER

Group ID
 Date
 To,

Applicant No.	App ID	Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Of Village Taluka District

All,
 Sub: Sanction of Term Credit facility to JLG member
 With reference to your application-dated
 , we are pleased to convey you the sanction of Production Credit facility as per the following terms and conditions.
 Group Sanctioned Amount:
 Facility: Term Loan

SL No.	Name of Borrower	Limit in Rs.	Purpose	ROI%
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Tenure: Monthly instalments after disbursement

Repayment: Fixed Equated Monthly instalments

Each Member agrees to guarantee repayment of the loans availed by each of the other members of the JLG
 The Bank may at its sole discretion disclose such information to such institution(s) in connection with the credit facilities granted to each the borrowers.

Kamal Krishna Sharma
 Yours faithfully,

Micro Finance Business Lead Branch

We accept the aforementioned terms and conditions

Sign/Thumb impression of Borrower 1	Sign/Thumb impression of Borrower 2	Sign/Thumb impression of Borrower 3
Sign/Thumb impression of Borrower 4	Sign/Thumb impression of Borrower 5	Sign/Thumb impression of Borrower 6
Sign/Thumb impression of Borrower 7	Sign/Thumb impression of Borrower 8	Sign/Thumb impression of Borrower 9
Sign/Thumb impression of Borrower 10		

JOINT LIABILITY GROUP (JLG) AGREEMENT

Date	<input type="text"/>	Group ID	<input type="text"/>
Village	<input type="text"/>		
Group Loan Amount:Rs	<input type="text"/>		
(Rupees	<input type="text"/>		only)
Loan Tenure (Months):			
Borrower 1			
Name	<input type="text"/>		
App ID	<input type="text"/>	WO	<input type="text"/>
Loan Amount	<input type="text"/>	Purpose of Loan	<input type="text"/>
<hr/>			
Borrower 2			
Name	<input type="text"/>		
App ID	<input type="text"/>	D/O	<input type="text"/>
Loan Amount	<input type="text"/>	Purpose of Loan	<input type="text"/>
<hr/>			
Borrower 3			
Name	<input type="text"/>		
App ID	<input type="text"/>	WO	<input type="text"/>
Loan Amount	<input type="text"/>	Purpose of Loan	<input type="text"/>
<hr/>			

TERMS AND CONDITIONS TO THE JLG LOAN AGREEMENT

1. Grant of Loan: Based on the representations of each the Borrowers and the Guarantors (listed above), and subject to the compliance of all the Terms and Conditions by the Borrowers and the Guarantors, Axis Bank Ltd shall lend to each of the borrowers agrees to borrow from Axis Bank Ltd loan(s) under the "Joint Liability Group loan" a sum of Rs. [] ("the Principal").
2. Rate of Interest: The rate of interest viz Effective Rate of Interest %p.a. will be valid for the entire tenor of the loan.
3. Repayment: I/We have been informed that the repayment of our EMI and other repayments/charges will be Monthly/Weekly/Fortnightly rests and will be due on _____ of every Monthly/Weekly/Fortnightly commencing from _____. I/We understand that if I/We do not pay my EMI on the above-mentioned date, my/our account will be considered as Overdue from the end of that date. Unless an earlier demand for repayment is made by Axis Bank Ltd, the Principal and the Interest and costs and charges, if any ("JLG Loan") payable by the respective borrowers shall be repayable from the later of the date of execution of this Agreement/disbursement of the JLG Loan. All repayments shall be first applied to costs, charges, Interest and the balance finally towards the JLG Loan. Any extension of the repayment period for the JLG Loan shall be at the Sole discretion of Axis Bank Ltd.
4. Guarantee obligations: each of the borrowers herein jointly and severally, unconditionally and irrevocably guarantee the JLG Loan availed by each and every other Borrower of the group under this agreement ("Group Guarantee"). Each Borrower jointly and severally undertakes to repay the said JLG Loan and hereby confirm to have full knowledge of the transaction. All the parties hereby agree to be bound by and abide with the Terms and Conditions of this Agreement all times hence forth. Until the JLG Loan of each of the borrowers are repaid in full by each of the Borrower, no Borrower shall be relieved in any manner whatsoever from his/her obligations under this Agreement, notwithstanding any pre closure, prepayment recall of the JLG Loan of all or any of the Borrowers
5. Collection Receipts: All payments by the customer to the Bank shall be acknowledged through digital/physical receipt. Any claims from the borrowers have to be backed by the digital/physical receipt. In absence of such proof, no claim shall be considered.
6. Representations: All the Borrowers jointly and severally represent, warrant and acknowledge to Axis Bank Ltd that:
 - a. Each are individually eligible to contract and the that the Borrower is eligible to avail the JLG Loan;
 - b. The JLG Loan shall ensure not be utilised for any illegal, unlawful or immoral purposes or activities;
 - c. They shall participate in all the activities as a group and perform all the obligations in the manner specified by Axis Bank Ltd for the Group. In no event without the prior consent of Axis Bank Ltd, shall there be any reconstitution of the Group. At the sole discretion of Axis Bank Ltd and with the consent of the Group Members, the Group may be reconstituted by adding or relieving any other member of Axis Bank Ltd.
7. Right to sharing/providing Information: The borrowers hereby expressly authorizes Axis Bank Ltd and its agents to exchange, share or part with all the information, data or documents relating to the Borrower's loan information including credit history to affiliated Organisations of Axis Bank Ltd/ Banks/ Financial Institutions/ Credit Information Companies (CIC) / Agencies/ Statutory Bodies/Tax authorities/Central Information Bureaus/Research Partners and such other persons as Axis Bank Ltd may deem necessary or appropriate, when necessary. The Borrower shall not hold Axis Bank Ltd liable for using this information
8. The Borrowers hereby gives specific consent to the Bank/Lender for disclosing / submitting the 'financial information' as defined in Section 3 (13) of the Insolvency and Bankruptcy Code, 2016 ('Code' for brief) read with the relevant Regulations/ Rule framed under the Code, as amended and in force from time to time and as specified there under from time to time, in respect of the Credit/ Financial facilities availed from the Bank/ Lender, from time to time, to any 'Information Utility' ('IU' for brief) as defined in Section 3 (21) of the Code, in accordance with the relevant Regulations framed under the Code, and directions issued by Reserve Bank of India to the banks from time to time and hereby specifically agree to promptly authenticate the 'financial information submitted by the Bank/Lender, as and when requested by the concerned 'IU' .
9. The Guarantors hereby gives specific consent to the Bank/Lender for disclosing / submitting the 'financial information' as defined in Section 3 (13) of the Insolvency and Bankruptcy Code, 2016 ('Code' for brief) read with the relevant Regulations/ Rules framed under the Code, as amended and in force from time to time and as specified there under from time to time, in respect of the guarantees given, securities created for securing the Credit/ Financial facilities availed by the Borrower from the Bank/ Lender, from time to time, to any 'Information Utility' ('IU' for brief) as defined in Section 3 (21) of the Code, in accordance with the relevant Regulations framed under the Code, and directions issued by Reserve Bank of India to the banks from time to time and hereby specifically agree to promptly authenticate the 'financial information submitted by the Bank/Lender, as and when requested by the concern 'IU' .
10. All the Borrowers and guarantors understand that as a Pre condition, relating to grant of the loans/ advances/other fund based and/or non-fund based credit facilities to respective Borrower, the Bank requires the consent of the respective Borrowers and Guarantors for the disclosure by the bank of, information and data relating to the Borrowers and guarantors , of the credit facility availed of/to be availed, by the Borrowers. Obligations assumed/to be assumed, by the Borrowers and guarantors, in relation thereto and default, if any, committed by the Borrowers, in discharge thereof.
- a) Accordingly, the Borrowers and guarantors , hereby agree and give consent for the disclosure by the Bank of all or any such:
 - information and data relating to us
 - the information or data relating to any credit facility availed of/to be availed by us and
 - default, if any, committed by us, in discharge of our such obligations, as the Bank may deem appropriate and necessary to disclose and furnish to Credit Information Companies (CIC) and any other agency authorised in this behalf by RBI
- b) We, declare that the information and data furnished by us to the Bank are true and correct.
- c) We, undertake that:
 - the Credit Information Companies (CIC), and any other agency so authorised may use, process the said information and data disclosed by the Bank in the manner as deemed fit by them and
 - the Credit Information Companies (CIC) and any other agency, so authorised may furnish for consideration, the processed information and data or products there of prepaid by them, to Banks/FIs and other credit grantors or registered users, as may be specified by the Reserve bank in this behalf.
11. Recall of Loan amount: Axis Bank Ltd shall have the right to recall any of the Loan amounts/ facilities at any time at its discretion, without assigning any reasons for such recall. Upon any such recall, the Principal, Interest and all other amounts stipulated by Axis Bank Ltd shall be payable by the Borrower within 15 days from the date of such recall by Axis Bank Ltd.
12. Alteration of the terms and conditions: Axis Bank Ltd shall have the absolute discretion, without assigning any reason to amend or supplement any of the terms, including but not limited to the rate of Interest, periodicity rests, etc. Provided that the Parties herein shall be duly intimated of such change. Intimation of the amended terms by hosting the same on the notice board located at the office of Axis Bank Ltd or any other manner as decided by Axis Bank Ltd shall be construed as valid and effective intimation. It is further explicitly stated that in the event Axis Bank Ltd at its sole discretion discharges or alters any or all of the obligations of a party herein under this Agreement, such discharge by Axis Bank Ltd shall not relieve the other parties from their obligations under this Agreement.
13. Right of Pre closure: Borrowers shall be entitled to pre close the Loan by remitting the Principal, the Interest and any costs and charges as may be outstanding at the time of such Pre closure and no Interest shall be due and payable for the remaining period. However, in the event, the Interest payable is less than such minimal processing and operational charges, subject to applicable laws, the minimum charges shall be levied, at such differential rate of interests that may be computed in this regard. There is no pre closure charge
14. Computation of amount outstanding: The records maintained by Axis Bank Ltd and a certificate in writing signed by an officer of Axis Bank Ltd shall be conclusive proof of the amounts outstanding borrowers. In the event of any dispute/disagreement about the said computation, the Borrower shall not be entitled to withhold the payment outstanding or demanded by Axis Bank Ltd
15. Set off: In addition to and not in limitation of all rights of set off that Axis Bank Ltd may have under any applicable law, and whether or not Axis Bank Ltd has made any demand or the obligations of the Borrower have matured, Axis Bank Ltd shall have the right to set-off or appropriate against all monies of each of the Borrowers jointly and severally standing to the credit any of their respective account(s) with Axis Bank Ltd or any of its group entities and the respective parties authorises Axis Bank Ltd to debit such account(s) of the Borrowers

16. Termination: Axis Bank Ltd shall have the right but not the obligation to terminate this Agreement, invoke the Group Guarantee and/or recall all or any part of the JLG Loan including such amounts outstanding and other charges in any of the following events: If all or any one of the Borrowers commits an Event of Default. The Borrowers shall be deemed to have committed an act of default on the happening of internally, any one or more of the following events (hereinafter referred to as "Event of Default"):

- a. If any of the Borrower commits an Event of Default. The Borrower shall be deemed to have committed an act of default on the happening of internally, any one or more of the following events (hereinafter referred to as "Event of Default"):
- i. If any of the Borrower commits breach or default of any of the terms and conditions and/or covenants herein or any misrepresentation to Axis Bank Ltd; or
- ii. If any of the Borrower fails to furnish any information or documents that may be required by the Axis Bank Ltd; or
- iii. There exists any other circumstance, which, in the sole opinion of Axis Bank Ltd, jeopardizes the Bank's interests.

17. Authorisation/ Assignment: All the Borrowers expressly recognize and accept that Axis Bank Ltd shall, without prejudice to its right to perform such activities itself or through its officers or employees, be entitled and have full power and authority to appoint one or more third parties as Axis Bank Ltd may select or otherwise assign and to delegate to such third party all or any of its functions, rights and powers under this Agreement relating to administration of any Loan including the right and authority to collect and receive on behalf of Axis Bank Ltd from the Borrower any payments and other amounts due by the Borrower under any and all Agreements signed in this regard and to perform and execute all lawful acts, deeds, matters and things connected therewith and incidental thereto including sending notices, attending the residence or office of the Borrowers or otherwise contacting the Borrowers. All the Borrowers further explicitly recognize that Axis Bank Ltd shall have the option to assign this Agreement to any other person by way of sale of portfolio or otherwise, and approve and authorize such transactions, without the requirement for prior or further intimation to or approval from the Borrower.

18. Processing Fee: Borrower agrees to pay a one-time, non-refundable processing fee of 1.49% plus applicable GST (rounded to nearest Rupee) of the total sanctioned amount for amounts greater than Rs. 50,000. The Processing fee shall be deducted during disbursement and the customer shall be provided with the balance amount.

19. GST: Goods and Services tax (GST) will be charged extra as per the applicable rates, on all the charges and fees (wherever GST is applicable)

20. Insurance Premium: Borrower can opt to get either herself or her spouse or both to get insured against the sanctioned loan amount for the time period of equal to the loan tenure. The insurance premium, if opted shall be deducted accordingly (rounded to nearest Rupee) from the sanctioned amount during disbursement and the remaining amount shall be handed over to the borrower.

21. We have been informed by Axis Bank Ltd. About life insurance cover under _____ Insurance Company's Life Shield Policy. We are aware that the sum insured and tenor are linked to loan tenor and loan amount respectively. I hereby give my consent to Axis Bank to extend coverage to me/us under Life Shield- A group term life insurance policy taken by Axis Bank for covering its microloans customers. I unconditionally agree and confirm in favour of Axis Bank Ltd. To process my insurance claim application on my death and receive the claim amount and adjust the same towards my outstanding loan and pay balance amount to my nominee/legal heir/ beneficiary.

22. I hereby authorize _____ Life insurance company Limited to pay the outstanding loan balance as provided in the credit account statement (to be provided by the master policy holder) to Axis Bank Limited ("Master Policy Holder"), in respect of the loan availed of by me from the master policy holder (the application number of which is mentioned herein), by deducting the same from the claim proceeds payable to my nominee/beneficiary under this group policy on the happening of the insured event.

23. Kindly note that insurance plan(s) from the insurance partner(s) engaged by the Bank ("such insurance partner(s)") are made available for your convenience and in case you opt for the same, we can assist you in the enrollment of the chosen plan. It is clarified that purchase of the insurance cover from such insurance partner(s) shall be voluntary/optional and is not linked to availability of any product(s)/service(s) from the Bank. You may choose to avail the insurance cover from such insurance partner(s) or from any other insurance providers.

24. General Clauses

- a. All the Borrowers jointly and individually further hereby and hereon represent and warrant that the information provided at any time in any of the Agreements/ Applications/ and communications, and in the respective Appraisal Form and various other documents in this regard are and would be true, correct and updated in all respects and that nothing has been or would be withheld and in case of any change of information it shall be their obligation to immediately intimate Axis Bank Ltd forthwith.
- b. Successors and Assigns: All references to Axis Bank Ltd, the Borrowers shall include, where the context so requires, its/ their successors, assigns and/or heirs.
- c. Severability: The invalidity or unenforceability of any term, phrase, Clause, paragraph, restriction, covenant, agreement or other provisions hereof shall in no way affect the validity or enforcement of any other provision, or any part thereof.

25. The Fair Practice Code for Retail Microfinance as published on the Axis Bank's website, shall apply to the Loan. Copy of the Fair Practice Code for Retail Microfinance as available on the Bank's website: "<https://www.axisbank.com/docs/default-source/default-document-library/fpc-retail-microfinance-21-4-21.pdf>".

26. Governing Law and Jurisdiction: This Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the Republic of India. Any dispute, controversy or claim arising out of or relating to the interpretation, application or performance of this Agreement, including its existence, validity or termination, shall be settled by final and binding arbitration by a sole arbitrator nominated by Axis Bank Ltd in accordance with the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Mumbai and the language to be used in the proceedings is English. The Courts of _____, India shall have jurisdiction over the questions of validity, enforceability and interpretation of this Agreement.

27. Term: This Agreement shall begin on the date of sanction and/or disbursement of the JLG Loan, and shall remain in effect until repayment of the entire JLG Loan by the Borrower, or unless terminated earlier by Axis Bank Ltd. It is further specifically stated that the termination of this Agreement under any circumstances does not alter or change any of the terms and conditions under any other contract agreed between the parties and this is independent herein.

- a. RBI vide its guidelines (reference no. RBI/2021-2022/125 DOR.STR.REC.68/21.04.048/2021-22) on 'Prudential Norms on Income Recognition, Asset Classification and Provisioning, pertaining to Advances – Clarifications' dated 12-11-2021 has clarified and/or harmonized certain aspects of the extant Regulatory guidelines. The Borrower agrees, undertakes and confirms that the Bank has brought the following clarifications to the notice of the Borrower and the Borrower confirms of having been apprised of as follows:

1.1 Classification as Special Mention Account (SMA) and Non-Performing Asset (NPA)

- i. **Dues:** shall mean the principal / interest / any charges levied on the loan account which are payable within the period stipulated as per the terms of sanction of the credit facility.
- ii. **Overdue:** shall mean the principal / interest / any charges levied on the loan account which are payable, but have not been paid within the period stipulated as per the terms of sanction of the credit facility. In other words, any amount due to the bank under any credit facility is 'overdue' if it is not paid by the due date fixed by the bank.
- iii. **Relevance of the principle of 'First In First Out' (FIFO) in appropriation of payments into the Borrower's account:** The principle of FIFO i.e. 'First In, First Out' accounting method is relevant to arrive at the number of days overdue for determining the SMA/NPA status. The FIFO principle assumes that the oldest outstanding dues in the loan account needs to be cleared first. The FIFO method thus requires that what is due first must be paid by the Borrower first. For example, if in any loan account as on 01-02-2021, there are no overdues and an amount of INR X is due for payment towards principal instalment / interest / charges, any payment being credited on or after 01-02-2021 in the loan account will be used to pay off the dues outstanding on 01-02-2021. Assuming that nothing is paid / or there is partial payment (INR Y) of dues during the month of February, the overdue as on 01-03-2021 will be INR X - INR Y. Additionally, an amount of INR Z becomes due as on 01-03-2021. Now any payment partial payment into the account on or after 01-03-2021 will be first utilized to pay off the partial due of 01-02-2021 (INR X - INR Y). If there is more recovery than the INR X - INR Y, then after recovering dues of 01-02-2021, the remaining amount will be treated as recovery towards due of 01-03-2021.
- iv. **Age of oldest dues:**
The age of oldest dues is reckoned in days from the date on which the oldest payment is due and continues to remain unpaid. In the aforesaid illustration, if the dues relating to 01-02-2021 remain unpaid till 01-03-2021, the age of the oldest dues is reckoned as 29 days on 02-03-2021.

(b) Classification as Special Mention Account (SMA) and Non-Performing Asset (NPA)

Lending institutions will recognize the incipient stress in loan accounts, immediately on default, by classifying them as Special Mention Accounts (SMA). The basis of classification of SMA / NPA category shall be as follows:

Loans other than revolving facilities		Loans in the nature of cash credit / overdraft	
SMA Sub categories	Basis for classification – Principal or interest payment or any other amount wholly or partly overdue	SMA Sub categories	Basis for classification – Outstanding balance remains continuously in excess of the sanctioned limit or drawing power, whichever is lower, for a period of:
SMA 0	Up to 30 days	NA	NA
SMA 1	More than 30 days and Up to 60 days	SMA 1	More than 30 days and Up to 60 days
SMA 2	More than 60 days and Up to 90 days	SMA 2	More than 60 days and Up to 90 days

(c) Non-performing Asset:

Non-Performing Asset (NPA) is a loan or an advance where

- i. Interest and/or instalment of principal remains overdue for a period of more than 90 days in respect of a term loan,
- ii. The account remains 'out of order' as indicated below, in respect of an Overdraft / Cash Credit (OD/ CC),
- iii. The bill remains overdue for a period of more than 90 days in the case of bills purchased and discounted,
- iv. The instalment of principal or interest thereon remains overdue for two crop seasons for short duration crops
- v. The instalment of principal or interest thereon remains overdue for one crop season for long duration crops
- vi. The amount of liquidity facility remains outstanding for more than 90 days, in respect of a securitisation transaction undertaken in terms of the Reserve Bank of India (Securitisation of Standard Assets) Directions, 2021.
- vii. in respect of derivative transactions, the overdue receivables representing positive mark-to-market value of a derivative contract, if these remain unpaid for a period of 90 days from the specified due date for payment.

(d) 'Out of Order' Status:

An account shall be treated as 'out of order' if:

- i. the outstanding balance in the CC/OD account remains continuously in excess of the sanctioned limit/drawing power for 90 days, or
- ii. the outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but there are no credits continuously for 90 days, or the outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but credits are not enough to cover the interest debited during the previous 90 days period.

Due date of payment	Payment date	Payment covers	Age of oldest dues in days	SMA /NPA categorisation	SMA since date / SMA class date	NPA categorization	NPA Date
01.01.2022	01.01.2022	Entire dues upto 01.01.2022	0	NIL	NA	NA	NA
01.02.2022	01.02.2022	No Payment or Partly paid dues of 01.02.2022	1	SMA 0	01.02.2022	NA	NA
01.02.2022	02.02.2022	No Payment or Partly paid dues of 01.02.2022	2	SMA 0	01.02.2022	NA	NA
01.03.2022		Dues of 01.02.2022 not fully paid 01.03.2022 is also due at EOD 01.03.2022	29	SMA 0	01.02.2022	NA	NA
		Dues of 01.02.2022 fully paid, Due for 01.03.2022 is not paid at EOD 01.03.2022	1	SMA 0	01.03.2022	NA	NA
		No payment of full dues of 01.02.2022 and 01.03.2022 at EOD 03.03.2022	31	SMA 1	01.02.2022 / 03.03.2022	NA	NA
		Dues of 01.02.2022 fully paid, due for 01.03.2022 not fully paid at EOD 01.03.2022	1	SMA 0	01.03.2022	NA	NA
		No payment of dues of 01.02.2022, 01.03.2022 and amount dues on 01.04.2022 at EOD 01.04.2022	60	SMA 1	01.02.2022 / 02.04.2022	NA	NA
		No payment of dues of 01.02.2022 till 01.04.2022 at EOD 02.04.2022	61	SMA 2	01.02.2022 / 02.04.2022	NA	NA
01.05.2022		No payment of dues of 01.02.2022 till 01.05.2022 at EOD 01.05.2022	90	SMA 2	01.02.2022 / 02.04.2022	NA	NA
		No payment of dues of 01.02.2022 till 01.05.2022 at EOD 02.05.2022	91	NPA	NA	NA	02.05.2022
01.06.2022	01.06.2022	Fully paid dues of 01.02.2022 at EOD 01.06.2022	93	NPA	NA	NPA	02.05.2022
01.07.2022	01.07.2022	Paid entire dues of 01.03.2022 & 01.04.2022 at EOD 01.07.2022	62	NPA	NA	NPA	02.05.2022
01.08.2022	01.08.2022	Paid entire dues of 01.05.2022 & 01.06.2022 at EOD 01.08.2022	32	NPA	NA	NPA	02.05.2022
01.09.2022	01.09.2022	Paid entire dues of 01.07.2022 & 01.08.2022 at EOD 01.09.2022	1	NPA	NA	NPA	02.05.2022
01.10.2022	01.10.2022	Paid entire dues of 01.09.2022 & 01.10.2022	0	Standard Account with No Overdues	NA	NA	STD from 01.10.2022

(e) The Borrower agrees and acknowledges that the manner of classification and illustrations of SMA and NPA as provided in sub-clauses (a) to (d) above in which the Bank is required to classify accounts as SMA / NPA as per the various applicable regulations and guidelines issued by RBI from time to time and

- i. the same is liable to change / be modified as per the requirements of the RBI guidelines in the matter issued from time to time. Any such change shall be intimated by the Bank to the Borrower from time to time and the Borrower agrees and acknowledges that such intimation shall accordingly modify the manner and illustrations provided herein without a need for further amendment to the Agreement or require specific acknowledgment of the Borrower; and
- ii. the Bank shall have the right to classify the account of the Borrower with the Bank as SMA / NPA as per the applicable regulations / guidelines issued by RBI from time to time even though the manner of classification and the illustrations thereof are not set forth in this Agreement or the Sanction Letter(s).

28. The Bank shall be accountable for inappropriate behaviour by its employees or employees of the outsourced agency and shall provide timely grievance redressal

29. The Borrower covenants and agrees that, so long as the Loan Obligations are outstanding, and until the full and final payment of all Loan Obligations to the satisfaction of the Bank, the Borrower shall co-operate with such auditors as may be appointed by the Bank in case the Facilities or the loan account of the Borrower is red-flagged by the Bank and/or any other lenders. The Borrower further covenants and agrees to provide the necessary information and/or documents as may be required by such auditors, and bear all the expenditure in respect of the same and agrees to indemnify and keep the Bank indemnified in this regard.

30. I/We agree that apart from execution of loan documents/agreements through physical mode /by means of my /our wet signature, Bank can also provide e stamping & e signing facilities, so that loan documents/agreements to be executed by me/us can be stamped electronically and executed by us through electronic mode. The cost incurred by the Bank for providing e stamping including payment of stamp duty & e signing facilities to be debited to my/our current account/Saving account / Cash Credit account/Overdraft account/Term Loan/ any other banking facilities availed/to be availed with the Axis Bank Limited

31. Grievance Redressal: Level 1 includes call center numbers: 1800-419-5577, 1800-419-5577. The borrower may also contact the Nodal officer of the Bank if the customer is not satisfied with the response offered to the customer in Level 1.

Email: -nodal.officer@axisbank.com

Ph. No. 080-61865200

Timings: 9:30 AM to 5:30 PM Monday to Saturday (except second and forth Saturdays and Bank holidays)

32. I/we confirm that the information provided by all the group members on their application form, including their residential type (parental/rental/owned) is true to the best of my/our knowledge.

33. I/We agree that apart from execution of loan documents/agreements through physical mode/by means of my/our wet signature, Bank can also provide eStamping & eSigning facilities, so that loan documents/agreements to be executed by me/us can be stamped electronically and executed by us through electronic mode.

Borrower 1	Borrower 2	Borrower 3
Borrower 4	Borrower 5	Borrower 6
Borrower 7	Borrower 8	Borrower 9
Borrower 10		

Place Date



AXIS SAHYOG: JLG DIRECT BANK LINKAGE PROGRAMME JLG IDENTITY CARD

Sol ID: RM / ARM Name:
 Group ID: FE Name:

Address:
 Village: Taluka: Pin:
 District: State:
 Disb Date: Disb Time: Rol: First Installment Date:
 Branch Name: Area: Zone:

Area Mark & Route Map

Member 1:

Name:	
W/O:	
KYC 1:	
KYC 2:	
A/c No.:	
Mob:	
Loan Amount	
EMI Amount:	
Signature:	

Member 2:

Name:	
D/O:	
KYC 1:	
KYC 2:	
A/c No.:	
Mob:	
Loan Amount	
EMI Amount:	
Signature:	

Member 3: **AP**

Name:	
W/O:	
KYC 1:	
KYC 2:	
A/c No.:	
Mob:	
Loan Amount	
EMI Amount:	
Signature:	