

The Branch Head
Axis Bank Ltd.

Branch Name

Branch Sol ID

Request Date

SR Number
(For Branch use only)

I. Personal Details

1. Primary Holder Name: (Name as per OVD-officially valid document)

2. Maiden Name: (if any)

3. ☐ Father/ ☐ Mother/
☐ Spouse name

4. Joint Holder Name:

5. Third Holder Name:

6. Primary Holder's Customer ID:

7. Existing Residential Status: ☐ NRI ☐ PIO ☐ OCI ☐ Resident Indian

8. New Residential Status: ☐ NRI ☐ PIO ☐ OCI ☐ Resident Indian

9. Joint Holder's Current Residential Status: ☐ Resident Indian ☐ NRI

10. Third Holder's Current Residential Status: ☐ Resident Indian ☐ NRI

Affix recent colour photo
&
Cross sign across photo

Ensure your image is clear & you are not wearing any sunglasses / hat

Note to Branch: Ensure the branch seal is across photo & form. Branch official sign required over the seal on the form.

II. Details of Accounts

Account Number	Existing Scheme	New Scheme	Label Code (If any)

11. PIS Account closed: (only in case of NRI to Resident conversion) ☐ Y ☐ N

12. Issue new Debit Card ☐ Y ☐ N

13. Issue new Cheque Book ☐ Y ☐ N

14. Demat Account closed / delinked : (To be de-linked by branch before raising conversion request) ☐ Y ☐ N

III. Details of Fixed Deposit Accounts

15. Fixed Deposit Account Number:	Type of Deposit		Closure of Deposit (closure of deposits to be taken care by Branch before raising the request)
	Single	Joint	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Update Repayment Account

Fixed Deposit Account Number	Repayment account number

Repayment account has to be of same type as FD, for eg. if FD is NROFD, repayment account also should be NRO.

Above mentioned FD's / RD's will be converted in to respective Resident / NRI Scheme as per the request.

☐ I / We hereby request you change my constitution and the scheme code as mentioned above. I confirm that I have read and understood all the terms and conditions associated with the product and I accept and agree to be bound by the same. I / We authorize bank to change the mode of operation (MOP) of all my customer ID linked accounts / FD's, as per the prescribed RBI Guidelines prevailing for the account category from time to time.

In case of mismatch of residential status (RI / NRI) between Primary holder and Joint holders, I / We hereby authorize the bank to capture the MOP as "Former or Survivor" as part of the scheme conversion request.

I hereby confirm my consent for delinking of any FFD / sweep for disablement facility available on my accounts while converting my accounts from Resident to NRI status.

Primary Holder's Signature

Joint Holder's Signature

Third Holder's Signature

Signatures of all the joint holders are required irrespective of the MOP

33. Passport details

33 a. Passport number

33 b. Country of issuance

33 c. Issue date

33 d. Expiry date

(Should not expire in next 1 month.)

34. Visa details for NRI / Mariner & Foreign National (not applicable for OCI & PIO)

34 a. Visa reference number

34 b. Country of issuance

34 c. Issue date

34 d. Expiry date

(Should not expire in next 1 month.)

34 e. Type of Visa

(For additional documents required, please refer part B available in the form)

VIII. FATCA-CRS Declaration

35. Country of Birth

36. City of Birth

37. Address for Tax Purpose

☐

Current Address

☐

Permanent Address

38. Address Type for Tax Purpose

☐

Residential

☐

Business

☐

Registered office

39 a. ☐ I am a tax resident of India and not a resident of any other country (Kindly directly proceed to sign the FATCA-CRS declaration)

OR

39 b. ☐ I am a tax resident of the country(ies) mentioned below in which I reside for tax purpose and the associated Tax Identification Number

(Kindly fill additional details in the table below & then proceed to sign the FATCA-CRS declaration)

Sr. No.	Country of Tax Residence	Tax Identification Number (refer part D for more details)	Identification Type (TIN or Other please specify)
1			
2			
3			

FATCA- CRS declaration: I have understood the information requirements of this form (read along with the FATCA/CRS Instructions and Terms & Conditions) and hereby confirm that the information provided by me on this form is true, correct and complete to the best of my knowledge.

Customer Signature

IX. Form 60 (if applicable)

Date of Birth

Form for declaration to be filled by an individual or a person (not being a company or firm) who does not have a permanent account number and who enters into any transaction specified in rule 114B of Income Tax Act, 1961.

If applied for PAN and it is not yet generated enter date of application and acknowledgement number

If PAN not applied, fill estimated total income (including income of spouse, minor child etc. as per section 64 of Income-tax Act, 1961) for the financial year in which the above transaction is held

a. Agricultural income (in INR)

b. Other than Agricultural income (in INR)

Verification

I, _____ do hereby declare that what is stated above is true to the best of my knowledge and belief. I further declare that I do not have a Permanent Account Number and my / our estimated total income (including income of spouse, minor child etc. as per section 64 of Income-tax Act, 1961) computed in accordance with the provisions of Income-tax Act, 1961 for the financial year in which the above transaction is held will be less than maximum amount not chargeable to tax.

Verified today, the _____ day of _____ 20____

Date

Place

Customer Signature

X. Name Mismatch Declaration (If applicable)

I want to convert status of my account with your Branch. I am submitting the following documents which carry a variation in my name.

Name as per OVD

Prefix

First Name

Middle Name

Last Name

Name as per PAN

Prefix

First Name

Middle Name

Last Name

Name is correct as per OVD and both the names are one and the same. I request you to update the Bank records as per the OVD.

☐ If name differs with NSDL site for PAN, kindly attach PAN copy.

XI. Signature Mismatch Declaration (If applicable)

With reference to my request for Conversion, I hereby affirm that my signature has changed from the one featured in my _____ (document) over passage of time. My present signature is as under and I hereby confirm that all actions and transactions authorized / executed by me using the below signature shall be legally binding on me.

Name of the Account Holder

Prefix

First Name

Middle Name

Last Name

Previous Signature

Present Signature

XII. E-Aadhaar Declaration

☐ There is no change in the Aadhaar Details after the date of download of e-Aadhaar submitted to the bank.

XIII. Customer DOB Mismatch Declaration (if applicable)

With reference to my request for conversion, I hereby affirm that date of birth

D	D	M	M	Y	Y	Y	Y
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 as declared by me in the form is correct and request you to kindly consider the same and make the necessary update in the bank records.

XIV. Other Declaration

☐ I hereby declare that the details furnished are true and correct to the best of my / our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I / we am / are aware that I / we may be held liable for it.

Branch Declaration / KYC Verification Carried Out By - For Bank Use Only

- Customer DOB Mismatch Declaration: I certify that the customer has personally met and identified. Kindly process the request.
- Signature Mismatch Declaration: I certify that I have personally met and identified the customer and he/ she has signed in my presence. Kindly process the request.
- Customer Photo Mismatch Declaration: I confirm that the photo of the applicant affixed on Form and that on OVD is of one and the same person.
- E-Aadhaar Declaration: Branch certifies that "E-Aadhaar downloaded in my presence" & document has been authorized by OH/BH. Date of download as on date should not be more than 15 days. If the date exceeds, Aadhaar must be downloaded again in the presence of the branch officials.

*Designation ☐ OH ☐ BH S.S No.

*Constitution Code ☐ 02-NRI ☐ 17-OCI ☐ 18-PIO ☐ 19-Foreign National ☐ 01-Resident Indian

*Documents Received ☐ Branch ☐ Courier / Post (Email customer consent to be obtained through registered email id and same copy needs to be attached in SR)

☐ The branch has to follow non face to face guidelines for conversion of RI to NRI cases wherein customer visit to base branch is not feasible. Third Party attested KYC documents to be obtained. Refer part E for more details.

Identity Verification

☐ Done

Place

Date

S.S No.

Emp. Name :	Prefix					First Name						Middle Name						Last Name					
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Emp. Designation:

 Emp. Branch:

 Emp. Code:

☐ I have conducted necessary due diligence and confirm that the name of the customer for Residential status conversion is not part of negative data base. Certified that this Form is complete in all respect & all relevant documents are obtained & verified with Mode of operations and signature of the A/c. The request may please be processed.

Signature of employee conducted
due diligence & Branch Stamp

BH Signature within Branch Seal

Documents Checklist for Resident Account to NRO Account

- | | | |
|----|--|--------------------------|
| 1. | Valid Passport Copy | <input type="checkbox"/> |
| 2. | Valid Work Visa / Residence Permit | <input type="checkbox"/> |
| 3. | PIO / OCI Proof (If applicable) | <input type="checkbox"/> |
| 4. | Pan Card copy / Form 60, if not updated | <input type="checkbox"/> |
| 5. | All Customer Id 's / Accounts are active | <input type="checkbox"/> |
| 6. | Address proof # | <input type="checkbox"/> |
| 7. | MID / Sign up form as per new scheme* | <input type="checkbox"/> |

Documents Checklist for NRE/NRO to Resident Account

- | | | |
|----|---|--------------------------|
| 1. | Pan Card copy / Form 60, if not updated | <input type="checkbox"/> |
| 2. | Any Indian OVD / Identity Proof | <input type="checkbox"/> |
| 3. | Any Indian OVD / Address Proof | <input type="checkbox"/> |
| 4. | All Customer Id's / Accounts are active | <input type="checkbox"/> |
| 5. | MID / Sign up form as per new scheme* | <input type="checkbox"/> |

For detailed list of acceptable documents and address proof, refer to website > Download Forms > NRI > NRI KYC Documents Master list

*In case of any upgrade / downgrade of the segment.

Terms and Conditions

- In case of account re-designation from Resident Indian to Non-Resident Indian, account holder's Name on the Form should match with the name mentioned on Passport / OVDs.
- The balance in the account must adhere to the minimum average balance stipulated in SOC laid down by the Bank and communicated to you at the time of opening of the account. Non maintenance of this monthly average balance will attract applicable penalty on a monthly basis & on a date determined by the Bank.
- Any special instructions, both financial & non-financial in nature, like standing instruction, stop payment instruction, issuance of cheque books, Demand Draft, Pay Orders, requests for Hot listing ATM/DEBIT Cards, Issuance of duplicate card/PIN must be communicated in writing and/or via valid internet Banking User ID (wherever such an option is available subject to terms and conditions applicable for such facility), otherwise it shall not be binding on the Bank to comply with such instructions.

- I hereby give my consent to and agree and authorize Axis Bank Ltd. ("Axis Bank") to fetch my personal details from UIDAI. I hereby state that I have no objection in authenticating myself with Aadhaar based system authentication and I voluntarily consent to provide my Aadhaar number/VID number, biometric information and/or One Time Pin (OTP) as my personal data (and/or any similar authentication data) for the purpose of processing my request. I understand that the biometric and/or OTP and/or any other Aadhaar authentication data I may provide shall be used only for authenticating my identity through the Aadhaar authentication system for specific transactions or as per requirement under the law and for no other purposes. I confirm that I have been informed about the alternatives for submission of identity information and I have agreed to authenticate myself through Aadhaar based authentication system with full understanding of alternatives for submission of identity information. I understand that Axis Bank shall ensure security and confidentiality of my personal identity data provided for the purpose of Aadhaar based authentication. I authorize Axis Bank to verify and authenticate my Aadhaar during processing my NRI account application. I further authorize Axis Bank to share my Aadhaar related details/information with regulatory/statutory bodies as and when required.
- All information provided by me of any nature (including personal & sensitive information) can be shared with agencies/service providers who have an agreement with Axis Bank for business purpose and on need to know basis.
- Axis Bank shall always strive to comply with the rules and regulations as applicable from time to time on this context in accordance with the bank's Privacy policy. If I intend to revoke my consent to the sharing of the data, the products/services available to me, pursuant to the consent provided earlier, shall no longer be available to me, and I shall be required to initiate closure of such products/services.
- All the terms and conditions, processes and alternatives have been explained to me in local language as well.
- At any point in time, a customer cannot maintain dual Residential Status; hence all resident accounts (Saving, Term Deposit and Individual Current Account) will be converted to relevant NRO Account when the constitution of the customer changes from Resident Indian to NRI.
- In case of any discrepancy observed in the details provided in the form vis a vis OVD/Deemed OVD (as applicable for overseas address proof) submitted, do note that the communication address will be updated at account level as per the OVD/Deemed OVD (as applicable for overseas address proof).
- Similarly all Non resident accounts (Saving-NRE/NRO, Term Deposit and Individual Current Account) will be converted to relevant resident account when the constitution of the customer changes from NRI to Resident Indian.
- FCNR Deposits can be continued till maturity even the constitution of the customer change from NRI to Resident Indian. Except the provision relating to rate of interest and reserve requirements as applicable to FCNR(B) deposits, for all other purposes, such deposits should be treated as resident deposits from the date of return of the account holder to India.
- After re-designation of savings account the account number will remain the same and deposits account number will change.
- I/We further declare that I/We have already destroyed/authorise Axis Bank to destroy all Cheque Leafs/Books and ATM/Debit Card linked to above account.
- All CIF linked Debit and ATM cards will get deactivated/hotlisted.
- In case of change of constitution from Resident Indian to NRI, if the savings account is linked with a trading account, the same will be delinked before conversion of the savings account to NRO.
- Please note address shall be captured as per OVD submitted in case if there is a discrepancy observed in the details submitted on form vs. OVD.
- Unutilized Cheque book / leaves along with the previous ATM/Debit card numbers link to saving accounts will be destroyed.
- In case of any discrepancy in the name / DOB/ Gender, mentioned on the form, same details will be updated across all savings relationship, as per the OVD provided.
- Charges will be applied for new Debit card and cheque book as per the schedule of charges.
- International transaction will be disabled from the credit card in case of RI to NRO conversion.
- I hereby declare that the details furnished above are true, up to date and correct to the best of my knowledge and belief. I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false / untrue / misleading / misinterpreting, I am aware that I may be held liable for it .
- My personal / KYC details maybe shared with Central KYC Registry.
- I hereby consent to receiving information from Central KYC Registry through SMS / Email on my registered number / email address with the Bank
- I authorize Axis Bank to download my data from the Central KYC Registry using my CKYC number for Re-KYC updation.

Account shall be modified as per the below given scenarios and further transactions in the account would be permitted by NRI Account holder only.

For changing the residential status of the joint / third holder, a seperate rekyc form is required.

- 1) Mode of Operation in NRI Accounts with NRI as primary holder and Resident joint holder will be changed to "Former or Survivor"
 - 2) NRI account with primary holder as NRI and having 2 or more than 2 Resident joint holders, Mode of operation in the account shall be modified to "Former or Survivor"
 - 3) Resident joint holder will be deleted from NRI account having NRI as Primary Holder and at least 1 NRI joint Holder. The Mode of operations will also be changed appropriately.
 - 4) Mode of Operation in NRI account having NRI as primary holder, Resident joint holder along with LOA/POA shall also be changed appropriately.
- Accordingly, all cheques issued by the Resident holder will not be honoured once the mode of operation in your account is changed to "Former or Survivor".

Mandatory field

☐ I do hereby solemnly declare that the information provided above is up to date and correct.

Customer Signature

Acknowledgement Copy

[illegible]

Date of Request Received:

[illegible]Employee Number of

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Branch Official:

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Signature & Branch Stamp

Part A: Determine residential status

- **Non- Resident Indian (NRI):** An Indian citizen holding Indian Passport, who goes out of India holding an overseas Visa (except visiting Visa).
- **Mariners:** An Indian citizen holding Indian Passport, who goes out of India holding a C1D/ CDC (seafarers) Visa.
- **Overseas Citizen of India (OCI):** A foreign national holding overseas passport & an OCI card as their parents or grandparents were eligible to be citizens of India.
- **Person of Indian Origin (PIO):** A foreign national holding overseas passport & a PIO card as they/their parents/ their grandparents were citizen of India at any point in time or they are the spouse of an Indian citizen or person of Indian origin.
- **Foreign National (FN):** A foreign national holding overseas passport coming to India (with Indian visa) and holding FRRO (Foreigners Regional Registration Office)/ E-FRRO document.

Part B: Visa/ other document

Sr. no.	Type	Visa / other document
1.	Overseas Citizen of India (OCI)	OCI Card
2.	Person of Indian Origin (PIO)	<i>(any one of the below)</i> <ol style="list-style-type: none"> PIO Card Overseas passport with place of birth as India Expired Indian Passport Certificate issued by Indian Embassy or Consulate Recent NRE Bank Account Statement from any scheduled Bank in India (not more than 3 months old) Expired Indian Passport of father/mother/grandfather/grandmother along with relationship proof. Expired Voter's card of Spouse/Mother/Father/Grand Parents with valid relationship proof Birth Certificate with place of birth as India. Indian Ration Card Marriage certificate along with proof of Indian citizenship of the spouse Marriage certificate along with proof of PIO status of the spouse
3.	Mariners	C1D/ CDC Visa
4.	Foreign National (FN)	Valid Indian Visa with along with FRRO/ EFRRO (i.e. Foreigners Regional Registration Office)
5.	Non- Resident Indian (NRI)	Please find below list of acceptable Visa types for the specific country and kindly check the guideline alongside to ensure to submit any additional documents if applicable

Country	Visa Type for NRI	Additional documents/guideline	Country	Visa Type for NRI	Additional documents/guideline
Algeria	Temporary Residence Card/Letter	Submit a Temporary Residence Card/ Letter along with a valid offer letter/ employment letter/ university letter	Canada	Immigrant Visa	Submit an Immigrant visa along with a valid offer letter/ employment letter/ university letter.
Australia	Visa Grant Notice	Submit a Visa grant notice verified online along with a VEVO (Visa entitlement verification online) with branch official attestation. VEVO link: https://online.immi.gov.au/evo/firstParty?actionType=e=query	Canada	IRCC issued Work permit	-
			Cayman Island	Work Permit Grant	-
			Chile	Identity Document (Cedula de identidad)	-
			Curacao	Curacao Resident Permit Visa	-
			Curacao	Curacao Identity Card	-
Australia	Bridging Visa	Submit a Bridging visa notice verified online along with a VEVO (Visa entitlement verification online) with branch official attestation. VEVO link: https://online.immi.gov.au/evo/firstParty?actionType=e=query	Curacao	Curacao Work Permit	-
			Cyprus	Cyprus Temporary Permit	-
Australia	Visa Stamping	-	Czech Republic (Czechia)	Czech Republic Resident Permit	-
Bahrain	Resident Permit	-	Denmark	Resident Permit (opholdstilladelse)	-
Bahrain	Family Visa	-	Egypt	Egypt Resident Card	-
Bahrain	Bahrain Identity Card	Submit a Bahrain identity card along with the screenshot of (LMRA)Labour Market Regulatory Authority containing issue and expiry details of visa. LMRA link: https://www.lmra.gov.bh/EMS_Web/	Finland	Finland Resident Permit	-
			France	Residence Permit (Titre De Sejour)	-
Bahrain	Bahrain Electronic Residence Digital Certificate	Submit an Electronic residence digital certificate that contains QR code to verify.	Gambia	Gambia Resident Permit card	-
Barbados	Barbados Work Permit	-	Georgia	Georgia Visa	Submit a Georgia visa along with a valid offer letter/ employment letter/ university letter.
Barbados	Barbados Identification Card	-	Germany	German Residence Permit (Aufenthaltstitel)	-
Brazil	National Immigration Registration Card	-	Germany	Fiction certificate (Fiktionsbescheinigung)	-
Cambodia	Long term Multiple Visa Cambodia	-	Grenada	Grenada work Permit	-
Cambodia	Foreign Employment Card	-	Hong Kong	Hong Kong Permanent Identity Card	-
Cameroon	Cameroon Resident Permit Card	-	Hong Kong	Hong Kong Notification Slip for conditions of stay	Submit a Hong Kong notification slip for conditions of stay along with a valid offer letter/ employment letter/ university letter.
Canada	Permanent Resident	-			
Canada	W 1 Visa	-	Indonesia	Electronic Limited Stay Permit	-
Canada	Immigrant Visa with approval copy of Permanent Residency	Please note: Visa details of Immigrant Visa to be mentioned on the form	Iraq	Iraq Residency ID Card	-
			Ireland	Ireland Resident Permit Card	-
			Ireland	Ireland Short Term Multiple Visa stamping	Submit a short term multiple entry visa along with a valid offer letter/ employment letter/ university letter.

Country	Visa Type for NRI	Additional documents/guideline
Israel	Israel Temporary Work Permit	Submit Israel Temporary Work Permit along with a valid employment letter/offer letter.
Italy	Italy Identity Card (Italian carta di identità)	-
Italy	Residence Permit (Permesso di Soggiorno)	-
Japan	Residence Card	-
Jordan	Jordan Residence and Border Department Card	-
Kazakhstan	Kazakhstan C3 Visa	-
Kenya	Kenya Foreign Certificate Card	-
Kenya	Kenya's e-Permit	Submit an e-Permit along with employment letter/offer letter/university letter
Kenya	Resident Permit Visa stamping	-
Kenya	Dependent Pass	-
Kenya	Certificate of permanent residence	-
Korea	Korea Visa Grant Notice	-
Korea	Residence card	-
Kuwait	Residence Permit	-
Kuwait	Civil ID Card	-
Kuwait	Short Term Kuwait Visa	Submit a short term entry visa along with a valid offer letter/ employment letter/ university letter.
Kuwait	Kuwait Digital Visa mobile page	-
Kuwait	Electronic Visa	Submit an Electronic visa along with a valid offer letter/ employment letter/ university letter.
Lebanon	Lebanon Resident Permit	-
Libya	Visa Grant Notice	Submit a Visa grant notice along with a valid offer letter/ employment letter/ university letter.
Libya	Libya Short Term Visa	Submit a short term entry visa along with a valid offer letter/ employment letter/ university letter.
Madagascar	Madagascar Resident Visa	-
Malaysia	Single Entry Visa	Submit a short term single entry visa along with a valid offer letter/ employment letter/ university letter.
Malaysia	Malaysia Pass Multiple Entry Visa	-
Malaysia	Temporary employment visit pass	-
Mexico	Permanent Residence Permit	-
Mongolia	Mongolia Alien registration Card	-
Morocco	Residence Card (Royaume du marac)	-
Netherlands	Resident Permit (verblijfstitel)	-
Netherlands	Netherland D Visa	-
New Zealand	Work Visa/ approval letter	-
New Zealand	Study Visa/ approval letter	-
New Zealand	Residence Visa/ approval letter	-
Nigeria	Nigeria Visa	Submit a Nigeria visa along with a valid offer letter/ employment letter/ university letter.
Nigeria	CERPAC card/Resident Permit	-
Nigeria	Receipt and Temporary Card	Submit a Receipt and Temporary card with validity of 3 months from date of payment along with a valid employment letter/ offer letter.
Nigeria	Visa stamping	-
Norway	Resident Permit (Oppholdstillatelse)	-
Oman	Entry Visa stamp	-
Oman	Resident Card	-
Panama	Electoral Card of Panama	-
Philippines	Alien Certificate of Registration	Submit an Alien certificate along with a valid offer letter/ employment letter/ university letter.
Philippines	Special Retirement Retiree Visa	-
Philippines	Alien Employment Permit Card	-
Philippines	Philippine retirement authority	-
Qatar	Entry/ Electronic Visa	Submit an Entry/Electronic visa along with a valid offer letter/ employment letter/ university letter.
Qatar	Resident Permit	-
Qatar	Work Visa	-
Russia	Residence Permit	-
Saudi Arabia	Resident Identity Card (Iqama) with expiry	Submit a copy of Resident Identity card/ Iqama card having expiry date post translation.
Saudi Arabia	Resident Identity Card (Iqama) without expiry	Submit a Resident Identity Card/ Iqama Card post translation along with 1) The screenshot of Moi.gov.sa website/ Absher that contains expiry date of Iqama card

Country	Visa Type for NRI	Additional documents/guideline
		OR 2) The entry-exit stamping of Saudi not older than 6 months along with KSA Visa declaration. Link for Moi: https://www.mol.gov.sa/IndividualUser/BasicInfo.aspx Link for Absher: https://www.absher.sa/
Saudi Arabia	Single/ Multiple Exit Re-entry Visa + Employment Contract	Submit all the below documents: 1) A Single/ Multiple Exit Re-entry visa 2) An employment/ contract letter issued by a company registered in KSA/ having a presence in KSA/ work location is mentioned as KSA. 3) A KSA visa declaration
Saudi Arabia	Single/ Multiple Exit Re-Entry Visa + account statement (original or e-statement) issued by bank in KSA	Submit all the below documents: 1) A Single/ Multiple Exit Re-entry visa 2) A Saudi bank account statement not older than 6 months from date of application 3) A KSA visa declaration
Saudi Arabia	Single/ Multiple Exit Re-Entry Visa + Muqem site screen page	Submit all the below documents: 1) A Single/ Multiple Exit Re-entry visa 2) The Muqem page screenshot in active status. Link for Muqem: https://muqem.sa/#/visa validity/check 3) A KSA visa declaration
Saudi Arabia	Saudi Visa with validity less than 180 days	Submit a Saudi visa along with a valid offer letter/ employment letter /university letter.
Saudi Arabia	Saudi Premium Residency Card	-
Senegal	Residential Visa	Submit a Residential visa/ Recépissé - DE DEPOT DUNE DEMANDE - D'AUTORISATION DE- ESTABLISSEMENT - REPUBLIQUE DU SENEGAL and a valid offer letter/ employment letter/ university letter.
Senegal	Identity Card	-
Seychelles	Seychelles National Identity Card	-
Seychelles	Seychelles Permit	-
Singapore	S Pass Card (Employment/Dependent)	Submit an S Pass card along with a) the screenshot of "SGWORK /Dependent /Employment PASS" taken from Mobile App containing expiry date OR b) the screenshot of the Singapore Ministry of Manpower website containing expiry date
Singapore	Re-entry Permit	-
Singapore	Singapore Non-Resident Card	-
Singapore	Work/ Employment approval/ Renewed Pass Letter	Submit a Work/ Employment approval/ Renewed Pass Letter along with a valid offer letter/ employment letter.
Singapore	Singapore Dependent Pass Malaysian Resident Card	-
Singapore	Dependent Pass approval letter	Submit a Dependent pass approval letter along with the sponsor's passport & visa of the similar country as well as relationship proof. Additional relationship proof will be required, if unable to verify the dependent-spouse relation from the given Passport and VISA
Singapore	Digital Visa	Submit a Digital visa that contains the QR code to verify.
South Africa	Permanent Resident Permit	-
South Africa	Visitor's visa with condition of secondary activity as "work"	-
South Africa	Work Permit	-
South Africa	Critical skills Visa	-
Spain	Extranjeros Regimen Comunitario	-
Sudan	Sudanese Pass Card	-
Sweden	Resident Permit (Uppehållstillstånd)	-
Switzerland	Resident Permit/ Carte de legitimisation	-
Switzerland	Type D Visa	Submit a Type D visa along with a valid offer letter/ employment letter/ university letter.
Taiwan	Taiwan Resident Certificate Card	-
Taiwan	Resident Visa	-
Thailand	Work Permit	-
Thailand	Entry/ Electronic Visa	Submit an Entry/ Electronic visa along with a valid offer letter/ employment letter/ university letter.
Trinidad and Tobago	Certificate of Registration as Resident	-

Country	Visa Type for NRI	Additional documents/guideline	Country	Visa Type for NRI	Additional documents/guideline
Trinidad and Tobago	Work Permit	-	USA	CR1	-
UAE	Resident Permit	-	USA	F42/ F41	-
UAE	Long Term Entry Permit	Submit a Long Term Entry Permit along with a valid offer letter/ employment letter/ university letter.	USA	I-797A	-
UAE	UAE Employment/ Short term e-Visa	Submit a UAE employment/ short term e-visa along with a valid offer letter/ employment letter/ university letter.	USA	Employment Authorization	-
UAE	Resident Identity Card	-	USA	Resident Alien Card	-
Uganda	Uganda Dependent Pass/ Visa	-	USA	Employment Pass Card	Kindly ensure Employment Pass Card has issue and expiry date.
Uganda	Work Permit	-	USA	I-20, Certificate of Eligibility for Nonimmigrant Student	Submit I-20, Certificate of eligibility for non-immigrant student along with the most recent 1-94 result screenshot and ensure admit until date is mentioned as D/S (duration of stay). Link for 1-94: https://i94.cbp.dhs.gov/i94/#/recentsearch
Uganda	Entry permit	-	USA	USA Green Card	-
Uganda	Visa stamping	-	USA	Certificate of Eligibility for Exchange Visitor Status (J-1 nonimmigrant)	Submit the certificate of Eligibility for Exchange Visitor Status along with most recent 1-94 result screenshot and ensure admit until date is mentioned as D/S (duration of stay). Link for 1-94: https://i94.cbp.dhs.gov/i94/#/recentsearch
UK	E-visa	Submit UK E-visa along with share code to verify.	USA	Temporary i-551 Visa stamping	-
UK	Resident Permit	-	USA	USA I-797C with expiry date	-
UK	Indefinite Visa	Please ensure passport pages should have the stamp as "Leave to remain indefinitely".	USA	USA R1 Visa stamping	-
UK	Entry Clearance	-	USA	USA Permanent Resident	-
USA	H1B	-	Zambia	Zambia Visa approval letter	Submit a Visa approval letter along with a valid offer letter/ employment letter/ university letter.
USA	C1D	Submit C1D visa and a valid contract letter. Kindly note in case contract letter is expired then please ensure the arrival stamp on passport should not be older than 6 months.	Zambia	Zambia Residence Permit	-
USA	F1	-	Zambia	Investors Permit	-
USA	J1	-			
USA	H4, L2, F2	-			

Part C: Proof of Address

To avoid rejection, ensure address proof has the complete and correct address.

Indian address proof	Overseas address proofs
<ul style="list-style-type: none"> i. Aadhaar (first 8 digits to be redacted) ii. Passport (should not expire in the next 6 months) iii. Driver's License (only if it has address details) iv. Voter ID v. Job Card by NREGA vi. Letter issued by National Population Register vii. FRRO / E-FRRO (applicable for Foreign Nationals) 	<ul style="list-style-type: none"> i. Passport (should not expire in the next 6 months) ii. Driver's License (only if it has address details) iii. Government issued ID card (Visit https://axis.bank.in/download-forms/nri > List of Acceptable Address proof)

Part D: Tax Identification document

Please find below examples of acceptable TID or equivalent for your reference

Overseas Country	TID (Taxpayer's ID) Type / Equivalent	Overseas Country	TID (Taxpayer's ID) Type / Equivalent
Algeria	NIF (Numero d'Identification Fiscal)	Malawi	TIN (Taxpayer's ID Number) or National ID Card number
Argentina	CUIL (Código Único de Identificación Laboral)	Malaysia	Tax Reference Number (Nombor Rujukan Cukai)
Australia	TFN (Tax File Number)	Mali	No Fiscal
Bahrain	Bahrain CPR	Mauritius	Tax Account Number
Belgium	Numéro National	Mexico	RFC (Clave del Registro Federal de Contribuyentes)
Brazil	CPF (Cadastro de Pessoas Físicas)	Mongolia	Taxpayer Number
Brunei	NRIC (National Registration Identity Card)	Mozambique	NUIT
Bulgaria	UCN (Unified Civil Number)	Nepal	Permanent Account Number
Cameroon	National Identity card	Netherlands	BSN (Citizen Service Number)
Canada	SIN (Canadian Social Insurance Number)	New Zealand	IRD (Inland Revenue Department Number)
Chile	RUT (Rol Único Tributario)	Niger	Tax number
Costa Rica	Physical Identification number or DIMEX (Documento de Identidad Migratorio para Extranjeros) or NITE (Special Tax Identification Number)	Norway	National identity numbers or D-numbers
Croatia	OIB (Osobni identifikacijski broj)	Oman	Oman ID card or Resident ID card or Civil ID card
Cyprus	TIC (Tax Identification Code)	Panama	TIN (9 digit Taxpayer's Identification number) or National Identification card
Czech Republic	Personal Number	Poland	PESEL number or TIN (Taxpayer's ID Number)
Democratic Republic of the Congo	National Social Security Fund number	Qatar	Qatar Id
Denmark	CPR number (Central Person Register)	Republique Togolaise	CNSS (Caisse Nationale de Securite Sociale)
Ecuador	RUC (Registro Unico de Contribuyentes)	Russia	INN (Taxpayer Personal Identification Number)
Estonia	Personal identification code - Individuals or Unique registration code - Legal Persons	Saudi Arabia	Saudi Iqama
Finland	Finnish Social Security Number - Individuals or Business ID - Legal Persons	Scotland	UTR or NINO
France	Numéro fiscal de référence or numéro SPI	Senegal	TIN (Taxpayer's ID Number) or Resident permit or Work permit
Gambia	NIN (National Identification Number) or TIN (Taxpayer's ID Number)	Sierra Leone	The Non Citizen certificate number
Georgia	Social Security Number	Singapore	NRIC or FIN
Greece	AFM (Aritho Forologiko Mitro)	Slovenia	SI tax number
Hong Kong	HKID (Hong Kong Identity Card)	Somaaliya	Work permit number
Iceland	Icelandic Identification Number (kennitala)	South Africa	Taxpayer reference number
Indonesia	NPWP (Nomor Pokok Wajib Pajak)	Sweden	Personal identity number (personnummer) - for persons registered in the Swedish population record Co-ordination number (samordningsnummer) - for persons not registered in the Swedish population record
Iraq	TIN (Taxpayer's ID Number) or Foreigners Residence card	Switzerland	UID (Unternehmens-Identifikationsnummer)
Ireland	Personal Public Service Number	Thailand	TIN (Taxpayer's ID Number) or PIN (Personal Identification Number)
Italy	Tax identification number (Codice Fiscale)	Trinidad & Tobago	BIR (Board of Inland Revenue Number)
Ivory Coast	TIN (Taxpayer's ID Number) or National ID Card number	Turkey	National Identity Number
Japan	Individual Number (My Number)	United Arab Emirates	UID (Government issued ID number)
Kenya	Personal Identification Number	United Kingdom	UTR (Unique taxpayer reference) or NINO (National Insurance Number)
Korea-ROK	Resident Registration Number	United States of America	SSN (9-digit Social security number) or ITIN (9-digit Individual Taxpayer Identification number, starting with 9)
Kuwait	Kuwait Civil ID Number	Venezuela	RIF (registro identificación fiscal) or NIT (número identificación tributaria)
Liberia -	TIN (Taxpayer's ID Number) or National ID Card number	Vietnam	10 digit Tax Code
Luxembourg	National Identification Number	West Africa	CNSS (Caisse Nationale de Securite Sociale for Republic Togolaise)

Part E: KYC documents attestation

If you are sending the Form through post / courier / P.O Box, please ensure that the copies of the KYC documents are attested by at least one of the below:

- Authorized officials of overseas branches of Scheduled Commercial Banks registered in India
- Branches of overseas banks with whom Indian banks have relationships
- Notary Public abroad
- Court Magistrate
- Judge
- Indian Embassy / Consulate General in the overseas country where you reside