Annex A

Key Facts Statement

Part 1 (Interest Rate and Fees/Charges)

1	**Loan proposal/ account No.**		**Type of Loan**	Term Loan
2	**Sanctioned Loan amount (in Rupees)**			
3	**Disbursal schedule** (i) Disbursement in stages or 100% upfront. (ii) If it is stage wise, mention the clause of loan agreement having relevant details.			
4	**Loan term (year/months/days)**			
5	**Installment details**			

Type of Installments	Number of EPIs	EPI (₹)	Commencement of repayment, post sanction
Monthly			

6	**Interest rate (%) and type (fixed or floating or hybrid)**	
7	**Additional Information in case of Floating rate of interest**	

Reference Benchmark	Benchmark rate (%) (B)	Spread (%) (S)	Final rate (%) R = (B) + (S)	Reset periodicity [2] (Months)		Impact of change in the reference benchmark (for 25 bps change in 'R', change in:[3])	
				B	S	EPI (₹)	No. of EPIs
NA	NA	NA	NA	NA	NA	NA	NA

8 Fee/ Charges [4]

		Payable to the RE (A)		Payable to a third party through RE (B)	
		One-time/ Recurring	Amount (in ₹) or Percentage (%) as applicable[5]	One-time/ Recurring	Amount (in ₹) or Percentage (%) as applicable[5]
(i)	Processing fees	One-Time		NA	NA
(ii)	Insurance charges			One-Time	
(iii)	Valuation fees	NA	NA	NA	NA
(iv)	Any other (please specify) (Documentation Charges)	One-Time	0		

9	**Annual Percentage Rate (APR) (%)[6]**	
10	**Details of Contingent Charges (in ₹ or %, as applicable)**	
(i)	Penal charges, if any, in case of delayed payment	NA
(ii)	Other penal charges, if any	NA
(iii)	Foreclosure charges, if applicable	NA
(iv)	Charges for switching of loans from floating to fixed rate and vice versa	NA
(v)	Any other charges (please specify)	NA

Part 2 (Other qualitative information)

1	Clause of Loan agreement relating to engagement of recovery agents	NA
2	Clause of Loan agreement which details grievance redressal mechanism	For any grievances in relation to the Term loan, the Borrower may raise any complaint/concerns through the www.axisbank.com/ support or call the Bank's customer care 1800-419-5577 Toll Free. The Bank shall endeavour to resolve the grievances and provide appropriate value with respect to such complaint/concerns raised by the Borrower in a timely manner. For further details on the grievance redressal policy of the Bank,the Borrower can access and read the grievance redressal policy of the Bank available at www.axisbank.com/support >> Additional Information >> Grievance redressal policy.
3	Phone number and email id of the nodal grievance redressal officer[7]	nodal.officer@axisbank.com pno@axisbank.com; Phone. No:- +91-080-61865200 Ph. 91- 080-61865098 9:30 AM to 5:30 PM- Monday to Saturday (Except 2nd & 4th Saturdays and Bank Holidays)
4	Whether the loan is, or in future maybe, subject to transfer to other REs or securitisation (Yes/ No)	NA
5	In case of lending under collaborative lending arrangements (e.g., co-lending/ outsourcing), following additional details may be furnished:	NA

Name of the originating RE, along with its funding proportion	Name of the partner RE along with its proportion of funding	Blended rate of interest
NA	NA	NA

6	In case of digital loans, following specific disclosures may be furnished:	
(i)	Cooling off/look-up period, in terms of RE's Board approved policy, during which borrower shall not be charged any penalty on prepayment of loan	NA
(ii)	Details of LSP acting as recovery agent and authorized to approach the borrower	NA

Customer Signature

* This KFS is valid till 60 working days from the date of sanction.

Annex B

Computation of APR

Sr. No.	Parameter	Details
1	Sanctioned Loan amount (in Rupees) (Sl no. 2 of the KFS template – Part 1)	
2	Loan Term (in years/ months/ days) (Sl No.4 of the KFS template – Part 1)	
a)	No. of instalments for payment of principal, in case of non-equated periodic loans	
b)	Type of EPI Amount of each EPI (in Rupees) and nos. of EPIs (e.g., no. of EMIs in case of monthly Installments) (Sl No. 5 of the KFS template – Part 1)	
c)	No. of Installments for payment of capitalised interest, if any	
d)	Commencement of repayments, post sanction (Sl No. 5 of the KFS template – Part 1)	
3	Interest rate type (fixed or floating or hybrid) (Sl No. 6 of the KFS template – Part 1)	
4	Rate of Interest (Sl No. 6 of the KFS template – Part 1)	
5	Total Interest Amount to be charged during the entire tenor of the loan as per the rate prevailing on sanction date (in Rupees)	
6	Fee/ Charges payable[8] (in Rupees)	
A	Payable to the RE (Sl No.8A of the KFS template-Part 1)	
B	Payable to third-party routed through RE (Sl No.8B of the KFS template – Part 1)	
7	Net disbursed amount (1-6) (in Rupees)	
8	Total amount to be paid by the borrower (sum of 1 and 5) (in Rupees)	
9	Annual Percentage rate- Effective annualized interest rate (in percentage)[10] (Sl No.9 of the KFS template-Part 1)	
10	Schedule of disbursement as per terms and conditions	The Disbursement schedule will be One time or tranche wise as per term and condition mentioned in the sanction Letter.
11	Due date of payment of Installment and interest	

Annex C

Repayment Schedule

Installment No.	Outstanding Principal (in Rupees)	Principal Due (in Rupees)	Interest Due (in Rupees)	Installment Amount (in Rupees)

AXIS BANK

SANCTION LETTER (Bank Copy)

Group ID: Sanction Date:

To,

Applicant No.	App ID	Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Of Village _____ Taluka _, District

All,

Sub: Sanction of Term Credit facility to JLG member

With reference to your application-dated we are pleased to convey you the sanction of Production Credit facility as per the following terms and conditions.

Group Sanctioned Amount: 23000 Facility: Term Loan Sanction Date: 02 Jul 2026

SL No.	Name of Borrower	Limit in Rs.	Purpose	ROI
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Tenure: __ Monthly instalments after disbursement				
Repayment: Fixed Equated Monthly instalments				

Each member agrees to take the guarantee of loan taken by every other member of the JLG.

The Bank may at its sole discretion disclose such information to such institution(s) in connection with the credit facilities granted to the borrower. Kindly acknowledge the receipt of this sanction letter duly making your signature and of the guarantors in acceptance of the terms and conditions mentioned here in above.

Yours faithfully

BC Micro Finance Business Lead (Branch)

(On behalf of Axis Bank Limited)

We accept the aforementioned terms and conditions

Sign/Thumb impression of Borrower 1	Sign/Thumb impression of Borrower 2	Sign/Thumb impression of Borrower 3	Sign/Thumb impression of Borrower 4
Sign/Thumb impression of Borrower 5	Sign/Thumb impression of Borrower 6	Sign/Thumb impression of Borrower 7	Sign/Thumb impression of Borrower 8
Sign/Thumb impression of Borrower 9	Sign/Thumb impression of Borrower 10		

Processing Fee Receipt (Bank Copy)

We, _____ on behalf of Axis Bank Ltd. have collected the below mentioned amounts from the respective customers towards **Processing Fee (PF)** for availing the JLG micro loan facility

SL No.	App ID	Name	PF Collected
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Date:

Place: **Signature of BC Branch Official**

DEMAND PROMISSORY NOTE

(Group Loan Amount) Rs ON DEMAND, We with Group ID ROI

Ms./Mrs.: App Id:

promise to pay AXIS Bank Ltd. _____ (BC to Axis Bank Ltd.) on order, the Group loan amount of Rupees , together with Interest on the loan charged will be valid for the entire tenor of the loan.

Sign/Thumb impression of Borrower

Revenue Stamp

D.P. NOTE DELIVERY CUM WAIVER LETTER

AXIS Bank Ltd.

Dear Sir,
Please take delivery of the accompanying Demand Promissory Note dated _____ for Group Loan Amount of Rs
Rupees made by us with Group ID _____ in favour of Axis Bank Ltd. (BC to Axis Bank Ltd.)
I/We do hereby also waive my/our rights of the presentment of the aforesaid Demand Promissory Note. We further request you to note that we dispense with a notice of dishonour in terms of Section 98(a) of the Negotiable Instruments Act, 1881, and that in the event of payment not being made on demand by us the AXIS Bank Ltd. (BC to Axis Bank Ltd.)

The said Demand Promissory Note shall operate as a continuing security to you to be enforceable for the repayment of the ultimate balance or all sums remaining unpaid under the Credit facility granted now or hereafter; and I/We are to remain liable on the said Demand Promissory Note notwithstanding the fact that by payment made into the Loan account from time to time, the Credit facility may from time to time be reduced or extinguished or even that the balance of the said account(s) may be at credit.

Sign/Thumb impression of Borrower

Place: _____ Date: _____

JOINT LIABILITY GROUP (JLG) AGREEMENT

Date: **Group ID:**

Loan Amount: Rs. Loan tenure: months Purpose of Loan: **Micro Loan**

TERMS AND CONDITIONS TO THE JLG LOAN AGREEMENT

1. Grant of Loan: Based on the representations of the Borrower, and subject to the compliance of all the Terms and Conditions by the Borrowers, Axis Bank Ltd. shall lend to the Borrower and the Borrower agrees to borrow from Axis Bank Ltd loan[s] under the "Joint Liability Group Loan" a sum of Rs.[23000]["the Principal"].
2. Rate of Interest: Interest on the loan will be ETB Effective Rate of interest % p.a. The rate of interest viz ETB Effective Rate of interest % p.a. ETB Effective Rate of interest % p.a will be valid for the entire tenor of the loan to be payable by the Borrower per [•],with weekly or monthly rests, on the outstanding balance, in consonance with the policy of Axis Bank Ltd and the guidelines of Reserve Bank of India from time to time ["Interest"]. I/We have been informed that interest on the loan availed from Axis Bank is calculated on the basis of Number of Days in Year, at the applicable rate of interest, on the principal outstanding for the entire loan tenure. The calculation is done using the formula: Interest = (Principal Outstanding × (Rate of Interest ÷ Number of Days in Year) × Number of Days).
3. This Letter will be valid for 30 days from Date of Sanction as per Bank Internal guidelines.
4. Repayment: Unless an earlier demand for repayment is made by Axis Bank Ltd. the Principal and the Interest and costs and charges, if any ["JLG Loan"] payable by the Borrower shall be repayable by the Borrower and due on 20th every monthly/fortnightly/weekly (Monthly) instalments from the later of the date of execution of this Agreement/disbursement of the JLG Loan, EMI commencing from 19 Jul 2026 All repayments shall be first applied to costs, charges, Interest and the balance finally towards the JLG Loan. Any extension of the repayment period for the JLG Loan shall be at the sole discretion of Axis Bank Ltd.
5. Guarantee obligations: All the borrowers herein jointly and severally, unconditionally and irrevocably guarantee the JLGLoan availed by each and every other Borrower of the group under this Agreement ("Group Guarantee"). Each Borrower jointly and severally undertakes to repay the said JLGLoan and hereby confirmto have full knowledge of the transaction. All the parties hereby agree to be bound by and abidewith the Terms andConditions of this Agreement all times henceforth. Until the JLGLoan are repaid in full by each of the Borrower, no Borrower shall be relieved in any manner whatsoever fromhis/her obligations under this Agreement, notwithstanding any pre-closure, prepayment or recall of the JLGLoan.
6. Collection Receipts: All payments by the customer to the Bank shall be acknowledged through receipt. Any future claims have to be backed by the receipt. In absence of such proof, no claim shall be considered.
7. Representations: All the Borrowers jointly and severally represent, warrant and acknowledge to Axis Bank Ltd that:

   a. Each are individually eligible to contract and the that the Borrower is eligible to avail the JLG Loan;
   b. The JLG Loan shall ensure not be utilised for any illegal, unlawful or immoral purposes or activities;
   c. They shall participate in all the activities as a group and performall the obligations in the manner specified by Axis Bank Ltd for theGroup. In no event without the prior consent of Axis Bank Ltd, shall there be any reconstitution of theGroup. At the sole discretion of Axis Bank Ltd andwith the consent of theGroup Members, theGroup may be reconstituted by adding or relieving any other member of Axis Bank Ltd.

8. Right to sharing/providing Information: The Applicant hereby expressly authorizes Axis Bank Ltd and its agents to exchange, share or part with all the information, data or documents relating to the Borrower's loan information including credit history to affiliated organisations of Axis Bank Ltd/ Banks/ Financial Institutions/ Credit InformationCompanies(CIC) / Agencies/ Statutory Bodies/Tax authorities/Central Information Bureaus/Research Partners and such other persons as Axis Bank Ltd may deemnecessary or appropriate, when necessary. The Borrower shall not hold Axis Bank Ltd liable for use of this information.
9. The Borrowers & Guarantors hereby gives specific consent to the Bank/Lender for disclosing / submitting the 'financial information' as defined in Section 3 (13) of the Insolvency and Bankruptcy Code, 2016 ('Code' for brief) read with the relevant Regulations/ Rules framed under the Code, as amended and in force from time to time and as specified there under from time to time, in respect of the Credit/ Financial facilities availed from the Bank/ Lender, from time to time, to any 'Information Utility' ('IU' for brief) as defined in Section 3 (21) of the Code, in accordance with the relevant Regulations framed under the Code, and directions issued by Reserve Bank of India to the banks from time to time and hereby specifically agree to promptly authenticate the 'financial information submitted by the Bank/Lender, as and when requested by the concerned 'IU' .

10. All the Borrowers and Guarantors understand that as a pre-condition, relating to grant of the loans/ advances/other fund based and/or non fund credit facilities to the respective Borrowers, the Bank requires the consent of respective Borrowers and Guarantors for the disclosure by the bank of, information and data relating to the Borrowers and Guarantors, of the credit facility availed of/to be availed, by the Borrowers and Guarantors . Obligations assumed/to be assumed, by the Borrowers and Guarantors and/or, in relation thereto and default, if any, committed by the Borrowers and Guarantors and/or, in discharge thereof.

a) Accordingly, the Borrowers and Guarantors, hereby agree and give consent for the disclosure by the Bank of all or any such:

• information and data relating to them

• the information or data relating to any credit facility availed of/to be availed by them and

• default, if any, committed by them, in discharge of their such obligations,as the Bank may deem appropriate and necessary to disclose and furnish to Credit Information Bureau [India] Ltd. and any other agency authorized in this behalf by RBI

b) We, declare that the information and data furnished by us to the Bank are true and correct.

c) We, undertake that:

• the Credit Information Bureau [India] Ltd, and any other agency so authorized may use, process the said information and data disclosed by the Bank in the manner as deemed fit by them and

• the Credit Information Bureau [India] Ltd. and any other agency, so authorized may furnish for consideration, the processed information and data or products there of prepaid by them, to Banks/FIs and other credit grantors or registered users, as may be specified by the Reserve bank in this behalf

11. Recall of Loan amount: Axis Bank Ltd shall have the right to recall any of the Loan amounts/ facilities at any time at its discretion, without assigning any reasons for such recall. Upon any such recall, the Principal, Interest and all other amounts stipulated by Axis Bank Ltd shall be payable by the Borrower within 15 days fromthe date of such recall by Axis Bank Ltd.

12. Alteration of the terms and conditions: Axis Bank Ltd shall have the absolute discretion, without assigning any reason to amend or supplement any of the terms, including but not limited to the rate of Interest, periodicity rests, etc. Provided that the Parties herein shall be duly intimated of such change. Intimation of the amended terms by hosting the same on the notice board located at the office of Axis Bank Ltd or any other manner as decided by Axis Bank Ltd shall be construed as valid and effective intimation. It is further explicitly stated that in the event Axis Bank Ltd at its sole discretion discharges or alters any or all of the obligations of a party herein under this Agreement, such discharge by Axis Bank Ltd shall not relieve the other parties fromtheir obligations under this Agreement.

13. Right of Pre-closure: The Borrower shall be entitled to pre-close the Loan by remitting the Principal, the Interest and any costs and charges as may be outstanding at the time of such pre- closure and no Interest shall be due and payable for the remaining period. However, in the event, the Interest payable is less than such minimal processing and operational charges, subject to applicable laws, the minimumcharges shall be levied, at such differential rate of interests that may be computed in this regard.There is no preclosure charge.

14. Computation of amount outstanding: The records maintained by Axis Bank Ltd and a certificate inwriting signed by an officer of Axis Bank Ltd shall be conclusive proof of the amounts outstanding fromthe Borrower. In the event of any dispute/disagreement about the said computation, the Borrower shall not be entitled towithhold the payment outstanding or demanded by Axis Bank Ltd.

15. Set off: In addition to and not in limitation of all rights of set off that Axis Bank Ltd may have under any applicable law, andwhether or not Axis Bank Ltd has made any demand or the obligations of the Borrower have matured, Axis Bank Ltd shall have the right to set-off or appropriate against all monies of each of the Borrowers jointly and severally standing to the credit any of their respective account(s) with Axis Bank Ltd or any of its group entities and the respective parties authorises Axis Bank Ltd to debit such account(s) of the Borrowers.

16. Termination: Axis Bank Ltd shall have the right but not the obligation to terminate this Agreement, invoke theGroupGuarantee and/or recall all or any part of the JLGLoan including such amounts outstanding and other charges in any of the following events:

a. If all or any one of the Borrowers commits an Event of Default. The Borrowers shall be deemed to have committed an act of default on the happening of inter-alia, any one or more of the following events [hereinafter referred to as "Event of Default"]:

i. The Borrower commits breach or default of any of the terms and conditions and/or covenants herein or any misrepresentation to Axis Bank Ltd. or
ii. The Borrower fails to furnish any information or documents that may be required by the Axis Bank Ltd; or
iii. There exists any other circumstance, which, in the sole opinion of Axis Bank Ltd, jeopardizes the Bank's interests.

17. Authorisation/ Assignment: All the Borrowers expressly recognizes and accepts that Axis Bank Ltd shall, without prejudice to its right to performsuch activities itself or through its officers or employees, be entitled and have full power and authority to appoint one or more third parties as Axis Bank Ltd may select or otherwise assign and to delegate to such third party all or any of its functions, rights and powers under this Agreement relating to administration of any Loan including the right and authority to collect and receive on behalf of Axis Bank Ltd fromthe Borrower any payments and other amounts due by the Borrower under any and all Agreements signed in this regard and to performand execute all lawful acts, deeds, matters and things connected therewith and incidental thereto including sending notices, attending the residence or office of the Borrowers or otherwise contacting the Borrowers. All the Borrowers further explicitly recognize that Axis Bank Ltd shall have the option to assign this Agreement to any other person by way of sale of portfolio or otherwise, and approve and authorize such transactions, without the requirement for prior or further intimation to or approval fromthe Borrower.
18. Processing Fee: Borrower agrees to pay a one-time, non-refundable processing fee of 1.49% plus applicable GST (rounded to nearest Rupee) of the total sanctioned amount for amounts greater than Rs. 50,000. The Processing fee shall be deducted during disbursement and the customer shall be provided with the balance amount.
19. GST: Goods and Services tax (GST) will be charged extra as per the applicable rates, on all the charges and fees (wherever GSTis applicable)
20. Insurance Premium: Borrower can opt to get either herself or her spouse or both to get insured against the sanctioned loan amount for the time period of equal to the loan tenure. The insurance premium, if opted shall be deducted accordingly (rounded to nearest Rupee) from the sanctioned amount during disbursement and the remaining amount shall be handed over to the borrower
21. We have been informed by ____ (Insurance agent of) about life insurance cover under Insurance Company's Life Shield Policy. We are aware that the sum insured and tenor are linked to loan tenor and loan amount respectively. I hereby give my consent to _____(Insurance agent of) to extend coverage to me/us under Life Shield- A group term life insurance policy taken by (Insurance agent of) for covering its microloans customers. I unconditionally agree and confirm in favor of _____ (Insurance agent of) to process my insurance claim application on my/our death and receive the claim amount _____ and adjust the same towards my/our outstanding loan and pay balance amount to my nominee/legal heir/ beneficiary.
22. I unconditionally agree and confirm in favor of (BC to Axis Bank Ltd.) Ltd to process my insurance claim application on my/our death and receive the claim amount and adjust the same towards my outstanding loan and pay the balance amount to my nominee/legal heir/beneficiary.
23.Kindly note that insurance plan(s) from the insurance partner(s) engaged by the Bank ('such insurance partner(s)') are made available for your convenience and in case you opt for the same, we can assist you in the enrollment of the chosen plan. It is clarified that purchase of the insurance cover from such insurance partner(s) shall be voluntary/optional and is not linked to availment of any product(s)/service(s) from the Bank. You may choose to avail the insurance cover from such insurance partner(s) or from any other insurance providers.
24.General Clauses:

a. All the Borrowers jointly and individually further hereby and hereon represent andwarrant that the information provided at any time in any of the Agreements/ Applications/ and communications, and in the respective Appraisal Formand various other documents in this regard are andwould be true, correct and updated in all respects and that nothing has been or would bewithheld and in case of any change of information it shall be their obligation to immediately intimate Axis Bank Ltd forthwith.
b. Successors and Assigns: All references to Axis Bank Ltd, the Borrowers shall include, where the context so requires, its/ their successors, assigns and/or heirs.
c. Severability: The invalidity or unenforceability of any term, phrase, Clause, paragraph, restriction, covenant, agreement or other provisions hereof shall in noway affect the validity or enforcement of any other provision, or any part thereof.

25. Notwithstanding to the contrary contained herein, any dispute, controversy and/or claim arising out of and/or relating to this contract, including its construction, interpretation, meaning, scope, operation, effect and/or validity thereof ("Dispute") shall be resolved finally by arbitration, administered by of a single Independent arbitral institution (Independent Institution) in accordance with the arbitral institution rules (Institution's Rules)].The Parties further agree to the following:
1.1. Either of the Parties will be free to approach the Indian Council of Arbitration, and the other party/ies will be precluded from making a different choice of Independent Institution.
1.2. The Parties agree that the arbitration will be before a sole arbitrator appointed by the Independent Institution.
1.3. The selection criteria of such arbitrator should also include, inter alia, as under:
(i) the arbitrator should have requisite experience in dealing with commercial laws.
(ii) the arbitrator should not have been convicted of an offence involving moral turpitude or economic offence or criminal offence or disqualified.
(iii) the arbitrator should not have a conflict of interest or any circumstances which are likely to affect his ability to devote sufficient time to the arbitration.
(iv) any person whose relationship with the parties or counsel or the subject matter of the dispute falls under the categories specified in the Seventh Schedule of the Act, shall be ineligible to be appointed as an arbitrator.
1.4. The seat of the arbitration shall be at New Delhi.
1.5. The language of the arbitration shall be English.
1.6. The arbitrator so appointed shall have the power to pass an award and also to pass interim orders/ directions as may be appropriate to protect the interest of the parties pending the resolution of the dispute.
1.7. The award shall be a reasoned award and shall include the interim award/s of the arbitrator which shall be final and binding on the parties.
1.8. The arbitration proceedings shall be primarily based on documents which shall be conducted physically or in any electronic online mode and all pleadings and documents will be exchanged physically or electronically. In such instances, the hearings shall be conducted physically or virtually at the sole discretion of the arbitrator.
1.9. The Parties agree to carry out the arbitration proceedings virtually or physically or hybrid as may be determined by the Tribunal. Email address and mobile numbers as available, provided or otherwise referenced in the contract shall be considered for this purpose. Each party shall be responsible for intimating such Independent Institution in the event of any change in its email address and/or mobile number throughout the arbitration proceedings.
1.10. Courts in New Delhi shall have exclusive jurisdiction.
26. The Fair PracticeCode for Retail Microfinance as published on the Axis Bank's website, shall apply to the Loan. Copy of the Fair PracticeCode for Retail Microfinance as available on the Bank's website: "https://www.axisbank.com/docs/default-source/default-document-library/fpc-retail-microfinance-21-4-21.pdf"
27. Term: This Agreement shall begin on the date of sanction and/or disbursement of the JLGLoan, and shall remain in effect until repayment of the entire JLGLoan by the Borrower, or unless terminated earlier by Axis Bank Ltd. It is further specifically stated that the termination of this Agreement under any circumstances does not alter or change any of the terms and conditions under any other contract agreed between the parties and this is independent herein.
28. RBI vide its guidelines (reference no. RBI/2021-2022/125 DOR.STR.REC.68/21.04.048/2021-22) on 'Prudential Norms on Income Recognition, Asset Classification and Provisioning, pertaining to Advances – Clarifications' dated 12-11-2021 has clarified and/or harmonized certain aspects of the extant Regulatory guidelines. The Borrower agrees, undertakes and confirms that the Bank has brought the following clarifications to the notice of the Borrower and the Borrower confirms of having been apprised of as follows:

1. 1.1 Classification as Special Mention Account (SMA) andNon-Performing Asset (NPA)

i. **Dues**: shall mean the principal / interest / any charges levied on the loan account which are payable within the period stipulated as per the terms of sanction of the credit facility.
ii. **Overdue**: shall mean the principal / interest / any charges levied on the loan account which are payable, but have not been paid within the period stipulated as per the terms of sanction of the credit facility. In other words, any amount due to the bank under any credit facility is 'overdue' if it is not paid by the due date fixed by the bank.
iii. **Relevance of the principle of 'First In First Out' (FIFO) in appropriation of payments into the Borrower's account**: The principle of FIFO i.e. 'First In, First Out' accounting method is relevant to arrive at the number of days overdue for determining the SMA/NPA status. The FIFO principle assumes that the oldest outstanding dues in the loan account needs to be cleared first. The FIFO method thus requires that what is due first must be paid by the Borrower first. For example, if in any loan account as on 01-02-2021, there are no overdues and an amount of INR X is due for payment towards principal instalment / interest / charges, any payment being credited on or after 01-02-2021 in the loan account will be used to pay off the dues outstanding on 01-02-2021.
Assuming that nothing is paid / or there is partial payment (INR Y) of dues during the month of February, the overdue as on 01-03-2021 will be INR X - INR Y.
Additionally, an amount of INR Z becomes due as on 01-03-2021. Now any payment partial payment into the account on or after 01-03-2021 will be first utilized to pay off the partial due of 01-02-2021 (INR X - INR Y). If there is more recovery than the INR X - INR Y, then after recovering dues of 01-02-2021, the remaining amount will be treated as recovery towards due of 01-03-2021.
iv. **Age of oldest dues:**
The age of oldest dues is reckoned in days from the date on which the oldest payment is due and continues to remain unpaid. In the aforesaid illustration, if the dues relating to 01-02-2021 remain unpaid till 01-03-2021, the age of the oldest dues is reckoned as 29 days on 02-03-2021.

(b) **Classification as Special Mention Account (SMA) and Non-Performing Asset (NPA)**
Lending institutions will recognize the incipient stress in loan accounts, immediately on default, by classifying them as Special Mention Accounts (SMA). The basis of classification of SMA / NPA category shall be as follows:

Loans other than revolving facilities		**Loans in the nature of cash credit / overdraft**	
SMA Sub categories	Basis for classification – Principal or interest payment or any other amount wholly or partly overdue	SMA Sub categories	Basis for classification –Outstanding balance remains continuously in excess of the sanctioned limit or drawing power, whichever is lower, for a period of:
SMA 0	Up to 30 days	NA	NA
SMA 1	More than 30 days and Up to 60 days	SMA 1	More than 30 days and Up to 60 days
SMA 2	More than 60 days and Up to 90 days	SMA 2	More than 60 days and Up to 90 days

(c) **Non-performing Asset:**
Non-Performing Asset (NPA) is a loan or an advancewhere

i. Interest and/or instalment of principal remains overdue for a period of more than 90 days in respect of a termloan,
ii. The account remains 'out of order' as indicated below, in respect of anOverdraft / CashCredit (OD/ CC),
iii. The bill remains overdue for a period of more than 90 days in the case of bills purchased and discounted,
iv. The instalment of principal or interest thereon remains overdue for two crop seasons for short duration crops
v. The instalment of principal or interest thereon remains overdue for one crop season for long duration crops.
vi. The amount of liquidity facility remains outstanding for more than 90 days, in respect of a securitisation transaction undertaken in terms of theReserve Bank of India (Securitisation of Standard Assets) Directions, 2021.
vii. in respect of derivative transactions, the overdue receivables representing positive mark-to-market value of a derivative contract, if these remain unpaid for a period of 90 days fromthe specified due date for payment.

(d) **'Out of Order' Status:**

An account shall be treated as 'out of order' if:

i. the outstanding balance in theCC/ODaccount remains continuously in excess of the sanctioned limit/drawing power for 90 days, or
ii. the outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but there are no credits continuously for 90 days, or the outstanding balance in theCC/ODaccount is less than the sanctioned limit/drawing power but credits are not enough to cover the interest debited during the previous 90 days period.

Due date of payment	Payment date	Payment covers	Age of oldest dues in days	SMA /NPA categorisation	SMA since date / SMA class date	NPA categorization	NPA Date
01.01.2022	01.01.2022	Entire dues upto 01.01.2022	0	NIL	NA	NA	NA
01.02.2022	01.02.2022	No Payment or Partly paid dues of 01.02.2022	1	SMA 0	01.02.2022	NA	NA
01.02.2022	02.02.2022	No Payment or Partly paid dues of 01.02.2022	2	SMA 0	01.02.2022	NA	NA
01.03.2022		Dues of 01.02.2022 not fully paid 01.03.2022 is also due at EOD 01.03.2022	29	SMA 0	01.02.2022	NA	NA
		Dues of 01.02.2022 fully paid, Due for 01.03.2022 is not paid at EOD01.03.2022	1	SMA 0	01.03.2022	NA	NA
		No payment of full dues of 01.02.2022 and 01.03.2022 at EOD03.03.2022	31	SMA 1	01.02.2022 / 03.03.2022	NA	NA
		Dues of 01.02.2022 fully paid, due for 01.03.2022 not fully paid at EOD01.03.2022	1	SMA 0	01.03.2022	NA	NA
		No payment of dues of 01.02.2022, 01.03.2022 and amount dues on 01.04.2022 at EOD 01.04.2022	60	SMA 1	01.02.2022 / 02.04.2022	NA	NA
		No payment of dues of 01.02.2022 till 01.04.2022 at EOD02.04.2022	61	SMA 2	01.02.2022 / 02.04.2022	NA	NA
01.05.2022		No payment of dues of 01.02.2022 till 01.05.2022 at EOD 01.05.2022	90	SMA 2	01.02.2022 / 02.04.2022	NA	NA
		No payment of dues of 01.02.2022 till 01.05.2022 at EOD 02.05.2022	91	NPA	NA	NA	02.05.2022
01.06.2022	01.06.2022	Fully paid dues of 01.02.2022 at EOD01.06.2022	93	NPA	NA	NPA	02.05.2022
01.07.2022	01.07.2022	Paid entire dues of 01.03.2022 &01.04.2022 at EOD 01.07.2022	62	NPA	NA	NPA	02.05.2022
01.08.2022	01.08.2022	Paid entire dues of 01.05.2022 &01.06.2022 at EOD 01.08.2022	32	NPA	NA	NPA	02.05.2022
01.09.2022	01.09.2022	Paid entire dues of 01.07.2022 &01.08.2022 at EOD 01.09.2022	1	NPA	NA	NPA	02.05.2022
01.10.2022	01.10.2022	Paid entire dues of 01.09.2022 &01.10.2022	0		NA	NA	

(e) The Borrower agrees and acknowledges that the manner of classification and illustrations of SMA andNPA as provided in sub-clauses (a) to (d) above in which the Bank is required to classify accounts as SMA / NPA as per the various applicable regulations and guidelines issued by RBI fromtime to time and

i. the same is liable to change / be modified as per the requirements of theRBIguidelines in the matter issued fromtime to time. Any such change shall be intimated by the Bank to the Borrower fromtime to time and the Borrower agrees and acknowledges that such intimation shall accordingly modify the manner and illustrations provided hereinwithout a need for further amendment to the Agreement or require specific acknowledgment of the Borrower; and

ii. the Bank shall have the right to classify the account of the Borrower with the Bank as SMA / NPA as per the applicable regulations / guidelines issued by RBIfromtime to time even though the manner of classification and the illustrations thereof are not set forth in this Agreement or the Sanction Letter(s).

29. The Borrower(s) shall repay the Loan in accordance with the repayment schedule (loan card) provided, which specify dates of instalment, installment amount
payable, breakup of each installment into principal and interest components and repayment tenure

30. The Borrower covenants and agrees that, so long as the Loan Obligations are outstanding, and until the full and final payment of all Loan Obligations to the satisfaction of the Bank, the Borrower shall co-operate with such auditors as may be appointed by the Bank in case the Facilities or the loan account of the Borrower is red-flagged by the Bank and/or any other lenders. The Borrower further covenants and agrees to provide the necessary information and/or documents as may be required by such auditors, and bear all the expenditure in respect of the same and agrees to indemnify and keep the Bank indemnified in this regard.

31. I/We agree that apart from execution of loan documents/agreements through physical mode /by means of my /our wet signature, Bank can also provide e stamping & e signing facilities, so that loan documents /agreements to be executed by me/us can be stamped electronically and executed by us through electronic mode The cost incurred by the Bank for providing e stamping including payment of stamp duty & e signing facilities to be debited to my/our current account/Saving account / Cash Credit account/Overdraft account/Term Loan/ any other banking facilities availed/to be availed with the Axis Bank Limited
32. The Bank shall be accountable for inappropriate behaviour by its employees or employees of the outsourced agency and shall provide timely grievance redressal
33. Grievance Redressal: Level 1 includes call center numbers: 1800-419-5577, 1800-500-5577. The borrower may also contact the Nodal officer of the Bank if the customer is not satisfied with the response offered to the customer in Level 1.

Email: -nodal.officer@axisbank.com
Ph. No. 080-61865200
Timings: 9:30 AM to 5:30 PM Monday to Saturday (except second and forth Saturdays and Bank holidays)

Sign/Thumb impression of Borrower 1	Sign/Thumb impression of Borrower 2
Sign/Thumb impression of Borrower 3	Sign/Thumb impression of Borrower 4
Sign/Thumb impression of Borrower 5	Sign/Thumb impression of Borrower 6
Sign/Thumb impression of Borrower 7	Sign/Thumb impression of Borrower 8
Sign/Thumb impression of Borrower 9	Sign/Thumb impression of Borrower 10

Bank Official Name:- _____

Signature of Bank Official:

Designation: _____

Date: _____

AXIS BANK

SANCTION LETTER (Customer Copy)

Group ID: Sanction Date:

To,

Applicant No.	App ID	Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Of Village Taluka _, District .

All,

Sub: Sanction of Term Credit facility to JLG member

With reference to your application-dated we are pleased to convey you the sanction of Production Credit facility as per the following terms and conditions.

Group Sanctioned Amount: **Facility: Term Loan** **Sanction Date:**

SL No.	Name of Borrower	Limit in Rs.	Purpose	ROI
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Tenure: __ Monthly instalments after disbursement				
Repayment: Fixed Equated Monthly instalments				

Each member agrees to take the guarantee of loan taken by every other member of the JLG.

The Bank may at its sole discretion disclose such information to such institution(s) in connection with the credit facilities granted to the borrower. Kindly acknowledge the receipt of this sanction letter duly making your signature and of the guarantors in acceptance of the terms and conditions mentioned here in above.

Yours faithfully

BC Micro Finance Business Lead (Branch)

(On behalf of Axis Bank Limited)

We accept the aforementioned terms and conditions

Sign/Thumb impression of Borrower 1	Sign/Thumb impression of Borrower 2	Sign/Thumb impression of Borrower 3	Sign/Thumb impression of Borrower 4
Sign/Thumb impression of Borrower 5	Sign/Thumb impression of Borrower 6	Sign/Thumb impression of Borrower 7	Sign/Thumb impression of Borrower 8
Sign/Thumb impression of Borrower 9	Sign/Thumb impression of Borrower 10		

Processing Fee Receipt (Customer Copy)

We, _____ on behalf of Axis Bank Ltd. have collected the below mentioned amounts from the respective customers towards **Processing Fee (PF)** for availing the JLG micro loan facility

SL No.	App ID	Name	PF Collected
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Date:

Place: **Signature of BC Branch Official**