

Corporate Outward Remittance – Other than Imports

SR No	Purpose Of Remittance	RBI - Purpose Code	List of prescribed documents	
			Value <= USD 25000 equivalent	Value > USD 25000 equivalent
1	Remittance towards getting Technical Know How / Acquisition of non-produced non-financial assets (Purchase of intangible assets like patents, copyrights, trademarks etc., use of natural resources) – Non-Government	S0019	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 5) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if know how have been received or not then customer declaration is required that know-how have been received. For remittance amount more than USD 1 million, such declaration is required from CA. 6) Valuation Certificate from CA regarding value of the Technical Know how fees.
2	Remittance of margin money and brokerage for Commodity Hedging / Payments made on account of margin payments, premium payment and settlement amount etc. under Financial derivative transactions	S0020	1) Form A2 cum Application 2) 15 CA/CB 3) Invoice raised by broker/ financial institution 4) AD approval for commodity hedging 5) Underlying import/export/domestic order copy having quantity tallying with the remittance invoice. 6) If remittance is done from SEZ a/c then a declaration from remitter that the contract have been entered on standalone basis.	1) Form A2 cum Application 2) 15 CA/CB 3) Invoice raised by broker/ financial institution 4) AD approval for commodity hedging 5) Underlying import/ export/domestic order copy having quantity tallying with the remittance invoice. 6) If remittance is done from SEZ a/c then a declaration from remitter that the contract have been entered on standalone basis.
3	Remittance within India - Sales to other ADs in India (Currency-wise Totals)	S0092	1) Form A2 cum Application 2) If remittance is for invoice substitution/ Transfer LC transaction then underlying export bill. 3) No extra documents if remittance is from EEFC a/c to EEFC a/c with other AD 4) If remittance is rerouting of export proceeds to other AD, then MT910 of the export bill reference number/ WID number of export/IRM realisation is required to be submitted. Compliance officer to ensure that no PCFC is outstanding in our bank before re-routing any export bill/ export advance to other bank. 5) If remittance is towards utilisation of forward contract with other bank,self-declaration from customer should be obtained in this regard	1)Form A2 cum Application 2) If remittance is for invoice substitution/ Transfer LC transaction then underlying export bill. 3) No extra documents if remittance is from EEFC a/c to EEFC a/c with other AD 4) If remittance is rerouting of export proceeds to other AD, then MT910 of the export bill reference number/ WID number of export/IRM realisation is required to be submitted. Compliance officer to ensure that no PCFC is outstanding in our bank before re-routing any export bill/ export advance to other bank. 5) If remittance is towards utilisation of forward contract with other bank,self-declaration from customer should be obtained in this regard

4	Remittance of Net remittable surplus by Foreign shipping companies or their agents in India / Payments for surplus freight/passenger fare by foreign shipping companies operating in India	S0201	1) Form A2 cum application 2) 15 CA/ CB 3) Certified copy of the Voyage account / Disbursement account. 4) SPM 2 or CA/CFO certificate endorsing collection/ disbursement amount	1) Form A2 cum application 2) 15 CA/ CB 3) Copy of agency agreement (one time till expiry date) or applicable declaration as mentioned in branch checklist point no. 4. 4) Certified copy of the Voyage account / Disbursement account. 5) SPM 2 or CA/CFO certificate endorsing collection/ disbursement amount
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5	Remittance by Multimodal Transport Operators (MTOs) to their Overseas Agents	S0202	1) Form A2 cum application 2) Copy of Registration Certificate issued by the Director General of Shipping (One time till expiry date) 3) Invoice / Demand Letter from Overseas agent	1) Form A2 cum application 2) Copy of Registration Certificate issued by the Director General of Shipping (One time till expiry date) 3) Invoice / Demand Letter from Overseas agent 4) Agency agreement (one time till expiry) or applicable declaration as mentioned in branch checklist point no. 4. 5) CA /CFO certificate for calculation of payable 6) Non negotiable copy of Multimodal Transport Document as approved by DGS
6	Remittance towards cash to master by Ship managing/ Crew Managing agencies in India of Foreign Shipping	S0202	1) Form A2 cum application 2) Invoice/ demand note. 3) Agreement between the ship managing/ crew managing agent and their principal should also be called for so as to check if account is maintained only during validity period of the agreement. In absence of agreement, applicable declaration as per branch checklist point no. 4 can be obtained.	1) Form A2 cum application 2) Invoice/ demand note. 3) Agreement between the ship managing/ crew managing agent and their principal should also be called for so as to check if account is maintained only during validity period of the agreement. In absence of agreement, applicable declaration as per branch checklist point no. 4 can be obtained.
7	Operating expenses of shipping company (Indian) e.g. Supply of stores/bunkers/ Crew payments - Payment for operating expenses of Indian shipping companies operating abroad	S0202	1) Form A2 cum Application 2) Invoice/ demand note. 3) Bunker delivery note (In case of bunker supply)/ Fuel delivery challan	1) Form A2 cum Application 2) Invoice/ demand note. 3) Bunker delivery note (In case of bunker supply)/ Fuel delivery challan
8	Remittance of Freight Prepaid on Inward Consolidation of Cargo by Air or by sea	S0209 (Air) S0203 (Sea)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Declaration on the letter head of the remitting company declaring (a) the list of BL/AWB nos, date, port of loading & port of discharge (b) Undertaking to provide the copies of BL/AWB whenever there is a demand from regulator/auditor/bank and (c) Indemnifying the bank for any wrong declaration/statement.	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 5) Copies of prepaid transport document (AWB / B/L) 6) CA/CFO Certificate for amount more than USD 1 Lac or equivalent of invoices or underlying (Excp. PSUs/Govt. Institutions) containing calculation of remittable amount [BBI Format]
9	Remittance of Break-Bulk agents remuneration on Consolidation of Outward Sea/ Air Cargo	S0204 (Sea) S0210 (Air)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copies of prepaid transport document (AWB / B/L) 5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 6) CA/CFO Certificate for amount more than USD 1 Lac or equivalent of invoices or underlying (Excp. PSUs/Govt. Institutions) containing

				calculation of remittable amount [BBI Format]
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10	Payment of Freight in Foreign Currency by Indian Exporters/Importers Airline/ Shipping Companies to their Agents in India	S0203 (Import by Sea)/S0204(Export by Sea)/ S0209 (Import by Air) /S0210 (Export by Air)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Approval from Ministry of Surface Transport (Chartering Wing) is required if remittance of freight of vessel chartered by PSU or Govt. Department.	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of Airway Bill/ Bill of Lading 5) Approval from Ministry of Surface Transport (Chartering Wing) is required if remittance of freight of vessel chartered by PSU or Govt. Department. 6) Charter party agreement if freight on B/L is payable as per charter party
11	Remittance towards security deposit on acquisition of Aircraft by Airline companies on operating lease	S0211	1) Form A2 cum application 2) Invoice/ demand note. 3) 15 CA/ CB 4) Signed copy of Lease agreement 5) Certified true copy of the approval by Ministry of Civil Aviation/Director General of Civil Aviation, Government of India for importing the aircraft/helicopter on operating lease. 6) In case of an airline company in the Public Sector or a Department / Undertaking of the Government of India / State Government/s, ADs may permit remittance of amount exceeding USD 100,000 (US Dollar one hundred thousand only) per aircraft towards security deposit (for payment of lease rentals) with lessor, specific waiver of bank guarantee from the Ministry of Finance, Government of India.	1) Form A2 cum application 2) Invoice/ demand note. 3) 15 CA/ CB 4) Signed copy of Lease agreement 5) Certified true copy of the approval by Ministry of Civil Aviation/Director General of Civil Aviation, Government of India for importing the aircraft/helicopter on operating lease. 6) In case of an airline company in the Public Sector or a Department / Undertaking of the Government of India / State Government/s, ADs may permit remittance of amount exceeding USD 100,000 (US Dollar one hundred thousand only) per aircraft towards security deposit (for payment of lease rentals) with lessor, specific waiver of bank guarantee from the Ministry of Finance, Government of India.
12	Remittance of operational leasing / Rental of vessel with Crew for Shipping Companies or Airline companies	S0211 (Airline Co) / S0205 (Shipping Co)	1) Form A2 cum application 2) 15 CA / CB 3) Invoice . 4) Lease / rent agreement or applicable declaration stating description of services rendered by the beneficiary 5) Approval for DG Civil Aviation in case of Aircraft hire/ DG shipping approval in case of vessel (ship) hire.	1) Form A2 cum application 2) 15 CA / CB 3) Invoice . 4) Lease / rent agreement or applicable declaration stating description of services rendered by the beneficiary. 5) Approval for DG Civil Aviation in case of Aircraft hire/ DG shipping approval in case of vessel (ship) hire.

13	Remittance of Surplus Passage/ Freight (Foreign Airline Companies) - Payments for surplus freight/passenger fare by foreign Airlines companies operating in India	S0207	1) Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document (Agency agreement, Invoice etc) 4) DGCA approval 5) SPM1 or CA/CFO Certificate endorsing/ verifying surplus amount.	1) Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document (Agency agreement, Invoice etc) 4) DGCA approval 5) SPM1 or CA/CFO Certificate endorsing/ verifying surplus amount. 6) Certified copy of collection and disbursement statement.
14	Remittance of Demurrage (in respect of Export / Import) / Payments on account of stevedoring, demurrage, port handling charges etc.(Shipping companies) / Payments on account of stevedoring, demurrage, port handling charges, etc.(Airlines companies)	S0214 (Shipping) S0215 (Airlines)	1)Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document (Invoice etc) 4) Work sheet for demurrage calculation (if not mentioned on invoice) 5) Copy of Bill of Lading 6) Lay time statement / statements of facts or Survey report	1)Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document (Invoice etc) 4) Work sheet for demurrage calculation (if not mentioned on invoice) 5) Copy of Bill of Lading 6) Lay time statement / statements of facts or Survey report 7) Charter Party Agreement (in cases where there is a specific reference of Charter Party Agreement in the sale / purchase contract)

15	Remittance towards General Average by Exporter	S0214	1) Form A2 cum application 2)15 CA / CB 3) Invoice 4) Letter signed by Master of vessel declaring General Average and mentioning the name of "Average Adjuster". 5) Demand of amount from Average Adjuster. 6) Declaration from customer confirming (a) the reason for not claiming the insurance.... (b) Status of export amount if realised/un-realised... (c) the goods will be reimported and reimport documents to be submitted within 3 month....	1) Form A2 cum application 2)15 CA / CB 3) Invoice 4) Letter signed by Master of vessel declaring General Average and mentioning the name of "Average Adjuster". 5) Demand of amount from Average Adjuster. 6) Declaration from customer confirming (a) the reason for not claiming the insurance.... (b) Status of export amount if realised/un-realised... (c) the goods will be reimported and reimport documents to be submitted within 3 month....
16	Remittance of Gold Premium	S0214	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter /One-time order copy) 4) Undertaking by the customer that gold premium cost is not included in BOE 5) Transport document i.e. AWB.	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter /One-time order copy) 4) Undertaking by the customer that gold premium cost is not included in BOE 5) Transport document i.e. AWB.
17	Remittance of Detention (in respect of Export / Import) / Other payments by Shipping companies	S0217	1) Form A2 cum Application 2) 15 CA / CB 3) Detention Statement by Shipping Company 4) Customer declaration stating the figures in the Detention Statement and the rates are not exceeding the rate prescribed by Director General of Shipping (Annual beginning of the year)	1) Form A2 cum Application 2) 15 CA / CB 3) Detention Statement by Shipping Company 4) CA's certificate certifying the figures in the Detention Statement and the rates are not exceeding the rate prescribed by Director General of Shipping (Annual beginning of the year)
18	Remittance of feeder payments/ slot hire charges on vessels	S0217	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand Note) 4) SPM 4 or statement of the feeder payments, certified by CA/CFO.	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand Note) 4) SPM 4 or statement of the feeder payments, certified by CA/CFO

19	Remittance towards Handling Charges by Customers who are in business of Shipping Lines/ Freight forwarders	S0217	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand Note)	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand Note)
20	Remittances to foreign Courier Companies by Indian Courier Company - Postal & Courier services by Air / Postal & Courier services by Sea / Postal & Courier services by Others	S0222/S0223/S0224	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of transport/ dispatch document 5) Agency agreement (one time basis) or applicable declaration as mentioned in branch checklist point no. 4 6) If amount exceed USD 1 lac, C.A. certificate is required to the effect that the amount of remittance applied for has been checked with reference to invoices received from overseas company and invoices raised by the Indian company and applicable rates and the amount applied for has been found correct.

21	Remittance towards expenses of Projects by a corporate having awarded a project in foreign country / Construction of projects abroad by Indian companies including import of goods at project site abroad	S0501	1) Form A2. cum application 2) Invoice 3) In case of project exports, copy of the approval (endorsed for remittances made) given by AD/working group for this expenses 4) A declaration from the applicant that the total amount remitted till now along with this request is not exceeding the amount permitted by the working group/ AD. 5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no. 4 6) Branch to maintain a table of remittances made against each cost wise breakup and furnish with each transaction.	1) Form A2. cum application 2) Invoice 3) In case of project exports, copy of the approval (endorsed for remittances made) given by AD/working group for this expenses 4) A declaration from the applicant that the total amount remitted till now along with this request is not exceeding the amount permitted by the working group/ AD. 5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 6) Branch to maintain a table of remittances made against each cost wise breakup and furnish with each transaction.
22	Remittance towards reinsurance premium by insurance company	S0603	1) Form A2 cum application 2) 15 CA / CB. 3) Self certified underlying document (Invoice / Debit Note issued by overseas company) 4) Undertaking/declaration on the letter head of Insurance company declaring that (a) The Remittance is as per the agreement with the Reinsurance Partner & IRDA guidelines and (b) reinsurance business is within the overall reinsurance business approved by their board in consultation with IRDA (included in the form A2 cum application)	1) Form A2 cum application 2) 15 CA / CB. 3) Self certified underlying document (Invoice / Debit Note issued by overseas company) 4) Undertaking/declaration on the letter head of Insurance company declaring that (a) The Remittance is as per the agreement with the Reinsurance Partner & IRDA guidelines and (b) reinsurance business is within the overall reinsurance business approved by their board in consultation with IRDA (included in the form A2 cum application)

23	Remittance towards reinsurance premium by reinsurance broker	S0603	<p>1) Form A2 cum application 2) 15 CA / CB. 3) Certified copy of demand letter/invoice/Agreement/Contract. 4) Any documentary proof evidencing arrangement between insurance company and reinsurance company evidencing our party role as broker 5) Supporting documents to substantiate that the applicant/broker is registered with IRDA. 6) When Insured and Insurance Companies are located in India and reinsurance company is located outside then below mentioned documents are required :- a) Proof that Axis Bank is designated AD by Insurance Company. b) Detailed statement of premia settled by the insurance company. c) Certificate from insurance company that their reinsurance business is within the overall reinsurance business approved by their board in consultation with IRDA d) A Certificate from the CA of the local broker certifying that statement prepared by him is on the basis of certificates and statements obtained from the insurance company. 7) When Insured and Insurance company are located outside India and reinsurance company is located in India then remittance can be made from EEFC account against the proof of inward remittance of reinsurance premium. 8) When Insured, Insurance company and reinsurance company all are located outside India then (a) outward remittance can be permitted against proof of inward remittance. (b) An invoice raised by our party on remitter and duly accepted by them needs to be submitted. (c) The outward remittance should not exceed the rupee equivalent of the inward remittance.</p>	<p>1) Form A2 cum application 2) 15 CA / CB. 3) Certified copy of demand letter/invoice/Agreement/Contract. 4) Any documentary proof evidencing arrangement between insurance company and reinsurance company evidencing our party role as broker 5) Supporting documents to substantiate that the applicant/broker is registered with IRDA. 6) When Insured and Insurance Companies are located in India and reinsurance company is located outside then below mentioned documents are required :- a) Proof that Axis Bank is designated AD by Insurance Company. b) Detailed statement of premia settled by the insurance company. c) Certificate from insurance company that their reinsurance business is within the overall reinsurance business approved by their board in consultation with IRDA d) A Certificate from the CA of the local broker certifying that statement prepared by him is on the basis of certificates and statements obtained from the insurance company. 7) When Insured and Insurance company are located outside India and reinsurance company is located in India then remittance can be made from EEFC account against the proof of inward remittance of reinsurance premium. 8) When Insured, Insurance company and reinsurance company all are located outside India then (a) outward remittance can be permitted against proof of inward remittance. (b) An invoice raised by our party on remitter and duly accepted by them needs to be submitted. (c) The outward remittance should not exceed the rupee equivalent of the inward remittance.</p>
24	Remittance of insurance premium towards general insurance policies taken by the customer.	S0603	<p>1) Form A2 cum application 2) 15 CA/CB 3) Invoice / Demand Notice. 4) Copy of policy document</p>	<p>1) Form A2 cum application 2) 15 CA/CB 3) Invoice / Demand Notice. 4) Copy of policy document</p>
25	Claim on Insurance on Export/ Import/ Merchant Trade by Insurance companies / Insurance claim Settlement of non-life insurance; and life insurance (only term insurance)	S0607	<p>1) Form A2 cum application 2) 15 CA / CB 3) Invoice 4) Statement of claim duly certified by an official authorised by Insurance company registered with IRDA for this purpose. 5) Insurance policy 6) Survey report or other customary proof of loss 7) Bill of lading / Airway Bill</p>	<p>1) Form A2 cum application 2) 15 CA / CB 3) Invoice 4) Statement of claim duly certified by an official authorised by Insurance company registered with IRDA for this purpose. 5) Insurance policy 6) Survey report or other customary proof of loss 7) Bill of lading / Airway Bill</p>
26	Brokerage Fee by Mutual Fund/ Insurance Companies in India	S0702	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)</p>	<p>1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4</p>

27	Maintenance / Annual Service Charges for Imported Machinery / Software etc: - Repair and maintenance of computer and software	S0804	1) Form A2 cum Application 2) 15 CA/CB 3) Self attested underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 5) Documentary evidence to ensure that the machinery / equipment / software has been actually imported into India.(Bill of entry etc). 6) Customer declaration to the effect that the machinery / software not covered under any warranty / guarantee period.
28	Remittance of Subscription Fee (Remitter's own use) - Other information services- Subscription to newspapers, periodicals	S0806	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter)	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4
29	Remittance of Membership Fee	S0806	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter)	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4

30	Telecommunication services including electronic mail services and voice mail services / Software consultancy / implementation	S0808/S0802	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Copy of the approval from Government of India, Ministry of Communications, Department of Telecommunications for setting up of ICC.	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Copy of the approval from Government of India, Ministry of Communications, Department of Telecommunications for setting up of ICC. 5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4
31	Transponder fees / Satellite services including space shuttle and rockets etc.	S0808/S0809	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Ministry of Information & Broadcasting approval letter. Ministry's letter to contain details of charges permitted to be paid as lease rentals.	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Ministry of Information & Broadcasting approval letter. Ministry's letter to contain details of charges permitted to be paid as lease rentals. 5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4

32	Electronic Data base costs / Computer connect /time charges / hit charges:	S0809/S0808	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 .
33	Franchise services	S0901	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Franchise agreement or applicable declaration as mentioned in branch checklist point no 4 . 5) CA Certificate in respect of amount payable and details of calculation should be obtained.
34	Registration charges for Patents / Trade Marks / Fees for certification	S0902	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) or Invoice/brochure from the overseas accredited agency indicating details of products(s) fees payable for certification	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) or Invoice/brochure from the overseas accredited agency indicating details of products(s) fees payable for certification
35	Remittance of Royalties / License fees :	S0902	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement having license fee or royalty calculation mentioned in it or or applicable declaration as mentioned in branch checklist point no 4 . 5) CA Certificate in respect of amount of royalty payable and details of calculation should be obtained. 6) Valuation Certificate from CA/CFO regarding the value of License Fee.

36	Agency Commission on Exports: Remitted by Exporter / Commission Agent/ Indenting Agent	S1002	1) Form A2 cum Application 2) 15 CA / CB. 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of EDF/PP/SOFTEX form 5) Valid agreement / written understanding between exporter/Commission/Indenting Agent and/or beneficiary of payment of agency commission only if agency commission is not declared in EDF/PP/SOFTEX Forms) and customer letter stating reason for not declaring the commission on EDF. 6) If multiple GR/SDF/PP/SOFTEX forms are there then an excel containing details of this commission amount certified by customer along with declaration from the branch that all SB copies are in branch records and NO OFAC country involved and total of commission on SB copies tally with the remittance amount, can be submitted. 7) In case export bill handled by a	1) Form A2 cum Application 2) 15 CA / CB. 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of EDF/PP/SOFTEX form 5) Valid agreement / written understanding between exporter/Commission/Indenting Agent and/or beneficiary of payment of agency commission only if agency commission is not declared in EDF/PP/SOFTEX Forms) and customer letter stating reason for not declaring the commission on EDF. 6) If multiple GR/SDF/PP/SOFTEX forms are there then an excel containing details of this commission amount certified by customer along with declaration from the branch that all SB copies are in branch records and NO OFAC country involved and total of commission on SB copies tally with the remittance amount, can be submitted. 7) In case export bill handled by a
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37	Agency Commission against imports remitted by Importer/Commission / Indenting Agent	S1002	1) Form A2 cum Application 2) 15 CA / CB. 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Copy of BL/AWB	1) Form A2 cum Application 2) 15 CA / CB. 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 5) Copy of BL/AWB
38	Remittance towards Warehouse Charges	S1002	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand Note) 4) AD approval for hiring warehouse abroad	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand Note) 4) AD approval for hiring warehouse abroad
39	Remittance towards Payment of Repairing cost incurred abroad on Export done	S1002	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) EDF Copy	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) EDF copy
40	Remittance of charter party hire charges in respect of foreign ship (also K/as Vessel) or foreign Aircraft on Voyage Charter Basis without Crew /Operational leasing services (other than financial leasing) without operating crew, including charter hire- Airlines companies / Shipping Companies	S1003 (Airline Co) / 1022 (Shipping Co)	1) Form A2 cum application 2) 15 CA / CB 3) Invoice from aircraft owner or ship owner or its agent. 4) Charter party agreement or agreement for hire of aircraft. 5) Approval for DG Civil Aviation in case of Aircraft hire/ DG shipping approval in case of vessel (ship) hire. 6) In case of Remittance of freight of vessel chartered by a PSU, Approval from the government (Chartering Wing of Ministry of Surface Transport).	1) Form A2 cum application 2) 15 CA / CB 3) Invoice from aircraft owner or ship owner or its agent. 4) Charter party agreement or agreement for hire of aircraft. 5) Approval for DG Civil Aviation in case of Aircraft hire/ DG shipping approval in case of vessel (ship) hire. 6) In case of Remittance of freight of vessel chartered by a PSU, Approval from the government (Chartering Wing of Ministry of Surface Transport).
41	Remittance of Legal fees relating to court case:	S1004	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Letter of appointment/Task order/ Work order

42	Remittance of consultancy service / Business Management services/ feasibility study of projects abroad or in India	S1006	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) For feasibility study of projects abroad or in India i) Declaration to the effect that the remittance is not exceeding USD 100,000.00 per project. ii) Declaration/undertaking from the Indian company/Firm (intending to set up JV/ WOS abroad), stating that they have not approached any other AD for this purpose and that all the remittances towards equity / loan towards the JV / WOS will be remitted through Axis Bank and remittance will not be capitalised Note RBI Limit - USD 1,000,000 per project for others AND USD 10,000,000 per project for infrastructre.</p>	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Underlying agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 5) For feasibility study of projects abroad or in India i) Declaration to the effect that the remittance is not exceeding USD 100,000.00 per project ii) Declaration/undertaking from the Indian company/Firm (intending to set up JV/ WOS abroad), stating that they have not approached any other AD for this purpose and that all the remittances towards equity / loan towards the JV / WOS will be remitted through Axis Bank and remittance will not be capitalised 6) If rights of any or both parties of agreement are assigned to third party then Assignment agreement is also required (specifically in case of Hotel payments). 7) If remittance amount is more than USD 1 Lac then declaration from customer (if agreement furnished)/ CA certificate (if agreement not furnished) that services have been rendered and there is no element of advance. Note RBI Limit - USD 1,000,000 per project for others AND USD 10,000,000 per project for infrastructre.</p>
43	Entry fee for International advertising festival /trade fair	S1007	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter)</p>	<p>1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4</p>
44	Advertisement in print media	S1007	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Undertaking from the customer stating that the remittance represents charges incurred by the Corporate towards the telecast/ advertisement already been published in foreign countries and not in India alone and the amount due to the overseas party for the telecast/advertisement</p>	<p>1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter) 4) Undertaking from the customer stating that the remittance represents charges incurred by the Corporate towards the telecast/ advertisement already been published in foreign countries and not in India alone and the amount due to the overseas party for the telecast/advertisement (mandatory for USD 100,000 equiv above) 5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4</p>

45	Marketing Services	S1007	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)</p>	<p>1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 5) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if services have been rendered or not, then customer declaration is required that services have been rendered and there is no element of advance. If remittance amount is more than USD 1 million, then such declaration is required from CA.</p>
46	Research and Development Expenses	S1008	<p>1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)</p>	<p>1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4</p>
47	Architectural Services	S1009	<p>1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Customer declaration required that no physical designs, drawings, etc are coming in India.</p>	<p>1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 5) Customer declaration required that no physical designs, drawings, etc are coming in India. 6) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if services have been rendered or not, then customer declaration is required that services have been rendered and there is no element of advance. If remittance amount is more than USD 1 million, then such declaration is required from CA</p>
48	Opening of Branch office/ Representative Office abroad	S1011	<p>1) Form A2 cum application 2) Copy of approval issued by AD to client for opening the branch/ representative office. 3) CA certificate certifying that the amount of remittances, including current remittance, during the financial year to all Branch/Representative Offices is well within the overall ceiling approved by authorised dealer Note RBI Limit - 1. To meet initial expenses: 15 percent of the average annual sales / income or turnover during last two accounting years of the Indian entity. 2. Recurring expenses : 10 percent of such average annual sales/income or Turnover)</p>	<p>1) Form A2 cum application 2) Copy of approval issued by AD to client for opening the branch/ representative office. 3) CA certificate certifying that the amount of remittances, including current remittance, during the financial year to all Branch/Representative Offices is well within the overall ceiling approved by authorised dealer Note RBI Limit - 1. To meet initial expenses: 15 percent of the average annual sales /income or turnover during last two accounting years of the Indian entity. 2. Recurring expenses : 10 percent of such average annual sales/income or Turnover)</p>

49	Retainership for representative posted abroad	S1011	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice/ Agreement/ Employment contract) 4) CA certificate giving details of annual sales/ turnover for last two FY also stating that the total remittances made by the Indian entity, to all branch offices/ representative offices / representative posted abroad in an accounting year is not exceeding 10 per cent of such average annual sales/income or turnover during the last two financial years .	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice/ Agreement/ Employment contract) 4) CA certificate giving details of annual sales/ turnover for last two FY also stating that the total remittances made by the Indian entity, to all branch offices/ representative offices / representative posted abroad in an accounting year is not exceeding 10 per cent of such average annual sales/income or turnover during the last two financial years .
50	Engineering Services	S1014	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) In case Invoice / agreement states Engineering consultancy then USD 1 Mio declaration required.	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 . 5) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if services have been rendered or not, then customer declaration is required that services have been rendered and there is no element of advance. If remittance amount is more than USD 1 million, then such declaration is required from CA 6) In case Invoice / agreement states Engineering consultancy then USD 1 Mio declaration required.
51	Tax consulting services	S1015	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4
52	Publishing and printing services	S1017	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4
53	Commission agent services	S1020	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4
54	Remittance towards technical services availed by a company who have been awarded a sub contract abroad.	S1023	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of agreement (sub-contract) of services rendered by beneficiary at project site. 5) In absence of sub-contract agreement, sub-contract award letter and CA certificate stating that this amount is payable to overseas sub-contract as per contract agreed

55	Remittance towards s technical services (OTHER)	S1023	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 5) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if services have been rendered or not, then customer declaration is required that services have been rendered and there is no element of advance. If remittance amount is more than USD 1 million, then such declaration is required from CA
56	Remittance towards Rental of Equipment	S1023	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of BOE as proof of import of equipment.	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 5) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if services have been rendered or not, then customer declaration is required that services have been rendered and there is no element of advance. If remittance amount is more than USD 1 million, then such declaration is required from CA. 6) Copy of BOE as proof of import of equipment.
57	Fees for certification	S1099	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter)	1) Form A2 cum Application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice / Demand letter)
58	Director's Sitting Fee	S1099	1) Form A2 cum Application 2) 15 CA/CB 3) Certified true copy of board resolution or employment contract.	1) Form A2 cum Application 2) 15 CA/CB 3) Certified true copy of board resolution or employment contract.
59	Remittances of artiste e.g. wrestler, dancer, entertainer etc. engaged by hotels in five star categories / Entertainment services	S1104	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement or applicable declaration as per branch checklist point no. 4
60	Engagement of overseas coaches / trainers / Recreation and sporting activities services	S1106	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4 .
61	Interest of Buyer's Credit	S1403	1) Form A2 cum application 2) 15 CA / CB only if remittance is going to foreign branch of a foreign bank. 3) Invoice/ Swift message from overseas lending bank demanding interest giving reference of our buyer's credit/ LC reference number.	1) Form A2 cum application 2) 15 CA / CB only if remittance is going to foreign branch of a foreign bank. 3) Invoice/ Swift message from overseas lending bank demanding interest giving reference of our buyer's credit/ LC reference number.

62	Overdue interest on Import	S1403	<p>1) Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Letter from customer giving Import bill wise details of calculation of overdue interest. Also giving reason of delayed payment beyond due date. Please note : Remittance of interest for more than 3 years RBI approval is required.</p>	<p>1) Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Letter from customer giving Import bill wise details of calculation of overdue interest. Also giving reason of delayed payment beyond due date. Please note : Remittance of interest for more than 3 years RBI approval is required.</p>
63	Remittance of Interest on Fully Convertible Debentures	S1403	<p>1) Form A 2 cum application 2) 15 CA/CB 3) Certified copy of RBI approval for issuance of debentures (it should not prohibit payment of interest) /Acknowledgement from RBI in case of Form FCGPR filed with RBI, for the Foreign Direct Investments under Automatic Route. 4) Certified copy of Board Resolution /AGM's resolution in which interest on FCDs was declared. 5) Underlying agreement to check and ensure the payment of interest within maturity of debentures (including other things)</p>	<p>1) Form A 2 cum application 2) 15 CA/CB 3) Certified copy of RBI approval for issuance of debentures (it should not prohibit payment of interest) /Acknowledgement from RBI in case of Form FCGPR filed with RBI, for the Foreign Direct Investments under Automatic Route. 4) Certified copy of Board Resolution /AGM's resolution in which interest on FCDs was declared. 5) Underlying agreement to check and ensure the payment of interest within maturity of debentures (including other things)</p>
64	Interest on Long term advance against Exports	S1403	<p>1) Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) CA Certificate certifying the calculation of the interest 5) Customer Declaration w.r.t the details of the advance and the repayment pattern</p>	<p>1) Form A2 cum application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) CA Certificate certifying the calculation of the interest 5) Customer Declaration w.r.t the details of the advance and the repayment pattern</p>
65	Remittance of profit of a branch of Foreign Company in India	S1408	<p>1) Form A2 cum application 2) 15 CA/CB 3) Chartered Accountant certificate certifying (i) the manner of arriving at the remittable profit, (ii) that the entire remittable profit has been earned by undertaking the permitted activities, and (iii) the profit does not include any profit on revaluation of the assets of the branch. 4) Copy of RBI/ AD approval for opening a branch office</p>	<p>1) Form A2 cum application 2) 15 CA/CB 3) Certified copy of the audited balance sheet and profit and loss account for the relevant year 4) Chartered Accountant certificate certifying (i) the manner of arriving at the remittable profit, (ii) that the entire remittable profit has been earned by undertaking the permitted activities, and (iii) the profit does not include any profit on revaluation of the assets of the branch. 5) Copy of RBI/ AD approval for opening a branch office</p>

66	Remittance of surplus funds by Project office of a foreign company in India	S1408	<p>1) Form A2 cum application 2) Copy of RBI/ AD approval for opening a project office 3) In case of remittance towards surplus/ Intermittent remittance pending completion or winding up of remittance additional documents to be taken as mentioned below a) The Project Office submits an Auditors /Chartered Accountants certificate to the effect that sufficient provisions have been made to meet the liabilities in India including Income Tax etc b) An undertaking from the Project Office that the remittance will not, in any way, affect the completion of the Project in India and that any shortfall of funds for meeting any liability in India will be met by inward remittance from abroad. c) Certificate from the Auditor on calculation of the surplus amount and provisions for the applicable taxes. 4) For remittance of surplus on completion of the Project a) Certified copy of the final audited Project accounts b) A Chartered Accountant's certificate showing the manner of arriving at the remittable surplus c) Income tax assessment order or either documentary evidence showing payment of income tax and other applicable taxes, or a Chartered Accountant's certificate stating that sufficient funds have been set aside for meeting all Indian tax liabilities; and d) Auditor's certificate stating that no statutory liabilities in respect of the Project are outstanding</p>	<p>1) Form A2 cum application 2) Copy of RBI/ AD approval for opening a project office 3) In case of remittance towards surplus/ Intermittent remittance pending completion or winding up of remittance additional documents to be taken as mentioned below a) The Project Office submits an Auditors /Chartered Accountants certificate to the effect that sufficient provisions have been made to meet the liabilities in India including Income Tax etc b) An undertaking from the Project Office that the remittance will not, in any way, affect the completion of the Project in India and that any shortfall of funds for meeting any liability in India will be met by inward remittance from abroad. c) Certificate from the Auditor on calculation of the surplus amount and provisions for the applicable taxes. 4) For remittance of surplus on completion of the Project a) Certified copy of the final audited Project accounts b) A Chartered Accountant's certificate showing the manner of arriving at the remittable surplus c) Income tax assessment order or either documentary evidence showing payment of income tax and other applicable taxes, or a Chartered Accountant's certificate stating that sufficient funds have been set aside for meeting all Indian tax liabilities; and d) Auditor's certificate stating that no statutory liabilities in respect of the Project are outstanding</p>
67	Remittance of Dividend by Indian Companies to Non Resident shareholders/ Payment of interest by FDI enterprises in India to their Parent company abroad	S1409/ S1410	<p>1) Form A2 cum application 2) 15 CA/ CB. 3) Form RCD 1 and RCD 2 or CA/PCS Certificate in respect of amount payable and the details of calculation. 4) RBI letter confirming taken on record issuance of shares to non resident. In case RBI letter is not available, certificate from CS giving current shareholding pattern of non-residents and stating that (a) the shares has been issued in compliance with companies act/ FEMA guidelines (b) there is no restriction, from any regulator/under any regulatory requirement, in effecting the dividend requested for remittance. (c) necessary reporting to RBI have been done within stipulated timelines. 5) Certified copy of Annual General Meeting Resolution of the company declaring the dividend. 6) In case of dividend on CCPS, then board resolution of issuance of CCPS showing contracted rate (not exceeding SBI PLR + 3% prevailing at that time) is required to be submitted.</p>	<p>1) Form A2 cum application 2) 15 CA/ CB. 3) Form RCD 1 and RCD 2 or CA/PCS Certificate in respect of amount payable and the details of calculation. 4) RBI letter confirming taken on record issuance of shares to non resident. In case RBI letter is not available, certificate from CS giving current shareholding pattern of non-residents and stating that (a) the shares has been issued in compliance with companies act/ FEMA guidelines (b) there is no restriction, from any regulator/under any regulatory requirement, in effecting the dividend requested for remittance. (c) necessary reporting to RBI have been done within stipulated timelines. 5) Certified copy of Annual General Meeting Resolution of the company declaring the dividend. 6) In case of dividend on CCPS, then board resolution of issuance of CCPS showing contracted rate (not exceeding SBI PLR + 3% prevailing at that time) is required to be submitted.</p>

68	Refund of advance Export proceeds:	S1501	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) FIRC for inward remittance received through other Bank till 30th Apr'16.</p> <p>4) NOC, if the export transaction is handled by other bank after 30th Apr'16</p> <p>5) If advance export refund is done of an amount which was credited to EEFC a/c of the exporter then a declaration to be obtained from customer that they have utilized entire balances lying in their EEFC account maintained at different branches/ banks.</p> <p>6) RBI approval in case of refund of Advance Payment against export after completion of 1 year from the date of receipt of advance payment.</p>	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) FIRC for inward remittance received through other Bank till 30th Apr'16.</p> <p>4) NOC, if the export transaction is handled by other bank after 30th Apr'16</p> <p>5) If advance export refund is done of an amount which was credited to EEFC a/c of the exporter then a declaration to be obtained from customer that they have utilized entire balances lying in their EEFC account maintained at different branches/ banks.</p> <p>6) RBI approval in case of refund of Advance Payment against export after completion of 1 year from the date of receipt of advance payment.</p>
69	Remittance of Export Claims	S1501	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) Customer declaration about surrender of export incentive (included in application)</p> <p>4) NOC, if the export transaction is handled by a third bank</p>	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) Customer declaration about surrender of export incentive (included in application)</p> <p>4) NOC, if the export transaction is handled by a third bank</p>
70	Remittance for refund of Export proceeds	S1501	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) Certificate issued by DGFT / Custom authorities that no incentives have been availed by the exporter against the relevant export or the proportionate incentives availed, if any, for the relevant export have been surrendered.</p> <p>4) Evidence of re-import (BOE) or undertaking from the customer that the goods will be re imported within 3 months and respective BOE will be submitted to the Bank within 3 months from date of import</p>	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) Certificate issued by DGFT / Customs authorities that no incentives have been availed by the exporter against the relevant export or the proportionate incentives availed, if any, for the relevant export have been surrendered.</p> <p>4) Evidence of re-import (BOE) or undertaking from the customer that the goods will be re imported within 3 months and respective BOE will be submitted to the Bank within 3 months from date of import</p>
71	Remittance for reduction in export invoice value	S1501	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) Customer declaration stating :- (a) the current remittance does not relate to export of commodities subject to floor price stipulation. (b) surrender of export incentive (covered in application)</p>	<p>1) Form A2 cum application</p> <p>2) Correspondence with the overseas buyer</p> <p>3) Customer declaration stating :- (a) the current remittance does not relate to export of commodities subject to floor price stipulation. (b) surrender of export incentive (covered in application)</p>
72	Reversal of wrong entries, refunds of amount remitted for non-exports	S1502	<p>1) Form A2 cum Application</p> <p>2) 15 CA / CB</p> <p>3) Correspondence with the overseas buyer</p> <p>4) Original FIRC, if remittance is received before June'16</p> <p>5) If refund is being done beyond 1 year, declaration that the amount is still outstanding in the books of the company and not adjusted in any manner.</p>	<p>1) Form A2 cum Application (Customer application along with separate form A2 is acceptable)</p> <p>2) 15 CA / CB</p> <p>3) Correspondence with the overseas buyer</p> <p>4) Original FIRC , if remittance is received before June'16</p> <p>5) If refund is being done beyond 1 year, certificate from Company Auditors confirming that the amount is still Outstanding in the books of the company and not adjusted in any manner.</p>
73	Remittance for International Bidding / Payments by residents for international bidding	S1503	<p>1) Form A2 cum application</p> <p>2) Copy of international bidding offer/ document for the project.</p>	<p>1) Form A2 cum application</p> <p>2)-Copy of international bidding offer/ document for the project.</p>
74	Tender Purchase Cost	S1503	<p>1) Form A2 cum application</p> <p>2) Copy of published document for international bidding mentioning tender purchase cost.</p>	<p>1) Form A2 cum application</p> <p>2) Copy of published document for international bidding mentioning tender purchase cost.</p>

75	Remittance for purchase of Diamond Locally /Deemed Imports (exports between SEZ, EPZs and Domestic tariff areas)	S1505	1) Form A2 cum application 2) Invoice raised by local supplier of diamond clearly mentioning their Diamond dollar account (DDA) maintained with other AD.	1) Form A2 cum application 2) Invoice raised by local supplier of diamond clearly mentioning their Diamond dollar account (DDA) maintained with other AD.
76	Remittance towards reimbursement of cost to Parent company by Indian subsidiary	As per nature of cost	1) Form A2 cum Application 2) 15 CA / CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement or applicable declaration as per branch checklist point no. 4 5) If amount is more than USD 1 lac or equivalent and from invoice its not apparent if services have been rendered or not then customer declaration is required that services have been rendered. Above remittance amount more than USD 1 million, such declaration is required from CA
77	Payments on account of maintenance and repair services rendered for Vessels, ships, boats, warships, etc.	S1601	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Documentary evidence of export of spare parts (AWB /BL – with indication of GR waiver) 5) Documentary evidence of import (Bill of entry)	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Documentary evidence of export of spare parts (AWB /BL – with indication of GR waiver) 5) Documentary evidence of import (Bill of entry) 6) Agreement or applicable declaration as per branch checklist point no. 4
78	Remittance of repairs of machinery / APU, spare parts of Aircraft etc. /Payments on account of maintenance and repair services rendered for aircrafts, space shuttles, rockets, military aircrafts, helicopters, etc.	S1602	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Documentary evidence of export of spare parts (AWB /BL – with indication of GR waiver) 5) Documentary evidence of import (Bill of entry)	1) Form A2 cum application 2) 15 CA/CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Documentary evidence of export of spare parts (AWB /BL – with indication of GR waiver) 5) Documentary evidence of import (Bill of entry) 6) Agreement or applicable declaration as per branch checklist point no. 4
79	Hardware consultancy/Implementation	S0801	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement or applicable declaration as per branch checklist point no. 4
80	Software consultancy/Implementation.	S0802	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement or applicable declaration as per branch checklist point no. 4
81	For cloud based services and Colocation services / Data base, data processing charges	S0803	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement or applicable declaration as per branch checklist point no. 4

82	Audio visual and related services like motion picture./Audio-visual and related services like Motion picture and video tape production, distribution and projection services	S1101	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice)	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Agreement or applicable declaration as per branch checklist point no. 4
83	Tickets and Hotel booking for sports/events by organiser/agent. - Recreation and sporting activities services	S1106	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of ticket/VISA of traveller	1) Form A2 cum Application 2) 15 CA/ CB 3) Self certified underlying document evidencing bonafides of the transaction (Invoice) 4) Copy of ticket/VISA of traveller 4) Agreement or applicable declaration as per branch checklist point no. 4
84	Remittance towards payment/refund of taxes.	S1306	1) Form A2 cum Application 2) Refund order/CA certificate certifying the tax calculation/refund of tax calculation during the financial year	1) Form A2 cum Application 2) Refund order/CA certificate certifying the tax calculation/refund of tax calculation during the financial year
85	Payments made on account of sale of share under Employee stock option	S0021	1. Application cum A2 Form. 2. Invoice. 3. Underlying agreement between Beneficiary & Remitter. 4.Declaration from remitter stating - the shares under the ESOP Scheme are offered by the issuing company globally on a uniform basis. 5. Declaration stating that - an Annual Return is submitted by the Indian company to the Reserve Bank through the AD Category – I bank giving details of remittances / beneficiaries, etc.(concurrence of the submission to be obtained from CAPITAL a/c desk for submission of APR)	1. Application cum A2 Form. 2. Invoice. 3. Underlying agreement between Beneficiary & Remitter. 4.Declaration from remitter stating - the shares under the ESOP Scheme are offered by the issuing company globally on a uniform basis. 5. Declaration stating that - an Annual Return is submitted by the Indian company to the Reserve Bank through the AD Category – I bank giving details of remittances / beneficiaries, etc.(concurrence of the submission to be obtained from CAPITAL a/c desk for submission of APR)
86	Education (e.g. fees for correspondence courses abroad)	S1107	1. Application cum A2 Form 2. 15 CA CB 3. Declaration from the remitter for the nature of remittance. 4. Invoice. 5. Ticket / Visa copy(ies), if required.	1. Application cum A2 Form 2. 15 CA CB 3. Declaration from the remitter for the nature of remittance. 4. Invoice. 5. Ticket / Visa copy(ies), if required.
87	Health Service (payment towards services received from hospitals, doctors, nurses, paramedical and similar services etc. rendered remotely or on-site)	S1108	1. Application cum A2 Form 2. 15 CA CB 3. Declaration from the remitter for the nature of remittance. 4. For Remittances exceeding USD 2,50,000 an estimate received from the doctor/medical institution abroad	1. Application cum A2 Form 2. 15 CA CB 3. Declaration from the remitter for the nature of remittance. 4. For Remittances exceeding USD 2,50,000 an estimate received from the doctor/medical institution abroad
88	Remittance towards donations to religious and charitable institutions abroad	S1303	1. Application cum A2 Form 2. Declaration from the remitter for the nature of remittance. 3. CA certificate confirming a) the donations is up-to one per cent of their foreign exchange earnings during the previous three financial years or USD 5,000,000, whichever is less; b) the donation is for the following purposes:(i) creation of Chairs in reputed educational institutes,(ii) contribution to funds (not being an investment fund) promoted by educational institutes; and(c) contribution to a technical institution or body or association in the field of activity of the donor Company.	1. Application cum A2 Form 2. Declaration from the remitter for the nature of remittance. 3. CA certificate confirming a) the donations is up-to one per cent of their foreign exchange earnings during the previous three financial years or USD 5,000,000, whichever is less; b) the donation is for the following purposes:(i) creation of Chairs in reputed educational institutes,(ii) contribution to funds (not being an investment fund) promoted by educational institutes; and(c) contribution to a technical institution or body or association in the field of activity of the donor Company.

89	Remittance towards grants and donations to other governments and charitable institutions established by the governments	S1304	<p>1. Form A2 Cum Application</p> <p>2. Overseas Govt Grant / Donation / Charitable Institution letter</p> <p>3. Form 15 CA / 15CB - Not Require as per Income Tax Exempted list of Form 15CA 15CB</p> <p>4. Registration letter of Charity with Foreign Govt</p> <p>5. Prospectus of Foreign Charity to understand line of activities carried out.</p> <p>6. CA certificate confirming -</p> <p>a) the donations is up-to one per cent of their foreign exchange earnings during the previous three financial years or USD 5,000,000, whichever is less;</p> <p>b) the donation is for the following purposes: (i) creation of Chairs in reputed educational institutes, (ii) contribution to funds (not being an investment fund) promoted by educational institutes; and</p> <p>(c) contribution to a technical institution or body or association in the field of activity of the donor Company.</p>	<p>1. Form A2 Cum Application</p> <p>2. Overseas Govt Grant / Donation / Charitable Institution letter</p> <p>3. Form 15 CA / 15CB - Not Require as per Income Tax Exempted list of Form 15CA 15CB</p> <p>4. Registration letter of Charity with Foreign Govt</p> <p>5. Prospectus of Foreign Charity to understand line of activities carried out.</p> <p>6. CA certificate confirming -</p> <p>a) the donations is up-to one per cent of their foreign exchange earnings during the previous three financial years or USD 5,000,000, whichever is less;</p> <p>b) the donation is for the following purposes: (i) creation of Chairs in reputed educational institutes, (ii) contribution to funds (not being an investment fund) promoted by educational institutes; and</p> <p>(c) contribution to a technical institution or body or association in the field of activity of the donor Company.</p>
90	Compensation of employees	S1401	<p>1. Application cum A2 Form</p> <p>2. 15CA/CB</p> <p>3. Underlying agreement between Beneficiary & Remitter (if applicable).</p> <p style="text-align: center;">OR</p> <p>1. Application cum A2 Form</p> <p>2. 15CA/CB or Declaration from the remitter entity stating the payment of Salary is Net of taxes</p>	<p>1. Application cum A2 Form</p> <p>2. 15CA/CB</p> <p>3. Underlying agreement between Beneficiary & Remitter (if applicable).</p> <p style="text-align: center;">OR</p> <p>1. Application cum A2 Form</p> <p>2. 15CA/CB or Declaration from the remitter entity stating the payment of Salary is Net of taxes</p>
91	Freight insurance – relating to import & export of goods	S0602	<p>1) Form A2 cum application</p> <p>2) Invoice / Demand Notice.</p> <p>3) Copy of policy document to be submitted.</p> <p>4) Transport Document(AWB/BL Copy)</p>	<p>1) Form A2 cum application</p> <p>2) Invoice / Demand Notice.</p> <p>3) Copy of policy document to be submitted.</p> <p>4) Transport Document(AWB/BL Copy)</p>
92	Market research and public opinion polling service	S1016	<p>1) Form A2 cum application</p> <p>2) 15 CA/CB</p> <p>3) Self certified underlying document evidencing bonafides of the transaction (Invoice)</p>	<p>1) Form A2 cum application</p> <p>2) 15 CA/CB</p> <p>3) Self certified underlying document evidencing bonafides of the transaction (Invoice)</p> <p>4) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4</p>
93	Remittance of interest income on account of Portfolio Investment in India Remittance of dividends on account of Portfolio Investment in India on equity and investment fund shares	S1411/S1412	<p>1) Form A2 cum application</p> <p>2) 15 CA/ CB.</p> <p>3) CA/PCS Certificate in respect of amount payable and the details of calculation, if company.</p> <p>4) Custodian DP statement</p>	<p>1) Form A2 cum application</p> <p>2) 15 CA/ CB.</p> <p>3) CA/PCS Certificate in respect of amount payable and the details of calculation, if company.</p> <p>4) Custodian DP statement</p>
94	Business travel.	S0301	<p>1. Application cum A2 Form - Mandatory</p> <p>2. Invoice copy / communication from overseas entity. - Mandatory</p> <p>3. Declaration from remitter stating describing the nature of the remittance. - Mandatory</p> <p>4. Ticket / Visa copy(ies) - Mandatory</p> <p>5. Passport copy of Tourist - Mandatory</p>	<p>1. Application cum A2 Form</p> <p>2. Invoice copy / communication from overseas entity.</p> <p>3. Agreement / Contract Copy</p> <p>4. Declaration from remitter stating describing the nature of the remittance.</p> <p>5. Ticket / Visa copy(ies), if required.</p>

95	Maintenance of Indian embassies abroad	S1201	1. Form A2 2. Invoice 3. Govt of India letter provide details of expenses for manintainance of indian embassies abroad - Mandatory	1. Form A2 2. Invoice 3. Govt of India letter provide details of expenses for manintainance of indian embassies abroad - Mandatory
96	Remittances by foreign embassies in India	S1202	1. Form A2 2. Invoice 3. Foreign Embassies Letter provide details of expenses for manintainance in Indian	1. Form A2 2. Invoice 3. Foreign Embassies Letter provide details of expenses for manintainance in Indian
97	Booking of passages abroad – Shipping companies	S0206	1. Form A2 cum Application 2. Invoice 3. Form 15CA / 15CB 4. SPM2 - Paragraph 8 B.1(i) and paragraph 22 of Annexure III to Chapter 8 FEMA ACT 5. Transport Document require for Single Passage Transactions.	1. Form A2 cum Application 2. Invoice 3. Form 15CA / 15CB 4. Agreement / Contact Copy 5. SPM2 - Paragraph 8 B.1(i) and paragraph 22 of Annexure III to Chapter 8 FEMA ACT 6. Transport Document require for Single Passage Transactions.
98	Booking of passages abroad – Airlines companies	S0212	1. Form A2 cum Application 2. Invoice 3. Form 15CA / 15CB 4. Transport Document require for Single Passage Transactions. 5. SPM1 - Paragraph 8 B.1(i) and paragraph 22 of Annexure III to Chapter 8 FEMA ACT	1. Form A2 cum Application 2. Invoice 3. Form 15CA / 15CB 4. Agreement / Contact Copy 5. SPM1 - Paragraph 8 B.1(i) and paragraph 22 of Annexure III to Chapter 8 FEMA ACT 6. Transport Document require for Single Passage Transactions.
99	Auxiliary services – charges on operation & regulatory fees, custodial services, depository services etc	S0703	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB - Optional 15 CA / CB only if remittance is going to foreign branch of a foreign bank.	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB - Optional 15 CA / CB only if remittance is going to foreign branch of a foreign bank 4. Agreement / Contract Copy
100	Accounting, auditing, book-keeping services	S1005	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB 4. Agreement / Contract Copy
101	Agricultural services like protection against insects & disease, increasing of harvest yields, forestry services	S1010	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB 4. Agreement / Contract Note
102	Environmental Services	S1013	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / Form 15CB 4. Agreement / Contract Copy
103	Mining services like on-site processing services analysis of ores etc.	S1018	1. APPROVAL FROM Ministry of Mines - GOVT OF INDIA IS REQUIRE - Case To Case Basis 2. Form A2 Cum Application 3. Invoice 4. Form 15CA / Form 15CB	1. APPROVAL FROM Ministry of Mines - GOVT OF INDIA IS REQUIRE - Case To Case Basis 2. Form A2 Cum Application 3. Invoice 4. Form 15CA / Form 15CB 5. Agreement / Contract
104	Wholesale and retailing trade services	S1021	1. Form A2 Cum Application 2. INVOICE 3. Form 15CA / Form 15CB 4. Transport Document for movement of goods if any	1. Form A2 Cum Application 2. INVOICE 3. Form 15CA / Form 15CB 4. Agreement / Contract 5. Transport Document for movement of goods if any
105	Radio and television production, distribution and transmission services	S1103	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / 15CB 4. Ministry of Information and Broadcasting approval may not require for all cases, Its require only for transponders.	1. Form A2 Cum Application 2. Invoice 3. Form 15CA / 15CB 4. Agreement / Contract 5. Ministry of Information and Broadcasting approval may not require for all cases, Its require only for transponders.

106	Museums, library and archival services	S1105	1.Form A2 Cum Application 2.Invoice 3.Form 15CA / 15CB	1.Form A2 Cum Application 2.Form 15CA / 15CB 3.Invoice 4. Agreement / Contract
107	Remittance towards grants and donations to other governments and charitable institutions established by the governments	S1304	1.Form A2 Cum Application 2.Overseas Govt Grant / Donation / Charitable Institution letter 3.Form 15 CA / 15CB - Not Require as per Income Tax Exempted list of Form15CA 15CB 4. Registration letter of Charity with Foreign Govt 5.Prospectus of Foreign Charity to understand line of activities carried out. 6.CA certificate confirming - a) the donations is up-to one per cent of their foreign exchange earnings during the previous three financial years or USD 5,000,000, whichever is less; b) the donation is for the following purposes:(i) creation of Chairs in reputed educational institutes,(ii) contribution to funds (not being an investment fund) promoted by educational institutes; and (c) contribution to a technical institution or body or association in the field of activity of the donor Company.	1.Form A2 Cum Application 2.Overseas Govt Grant / Donation / Charitable Institution letter 3.Form 15 CA / 15CB - Not Require as per Income Tax Exempted list of Form15CA 15CB 4. Registration letter of Charity with Foreign Govt 5.Prospectus of Foreign Charity to understand line of activities carried out. 6.CA certificate confirming - a) the donations is up-to one per cent of their foreign exchange earnings during the previous three financial years or USD 5,000,000, whichever is less; b) the donation is for the following purposes:(i) creation of Chairs in reputed educational institutes,(ii) contribution to funds (not being an investment fund) promoted by educational institutes; and (c) contribution to a technical institution or body or association in the field of activity of the donor Company.
108	Payments for processing of goods	S1701	1.Form A2 Cum Application 2.Invoice 3.Transport Document for movement of goods. 4.Form 15CA / Form 15CB	1.Form A2 Cum Application 2.Invoice 3.Transport Document for movement of goods. 4.Form 15CA / Form 15CB 5.Agreement / Contract copy
109	Operating expenses of Indian Airlines companies operating abroad	S0208	(1)Form A2 cum Application (2) Invoice or Self certified underlying document evidencing bonafides of the transaction. In case the underlying transaction is not evident, Fuel delivery challan / any other supporting related to operating expenses / Contract/Agreement may be insisted upon. Please note for Fuel procurement, fuel delivery challan is mandatory.	(1)Form A2 cum Application (2) Invoice or Self certified underlying document evidencing bonafides of the transaction. In case the underlying transaction is not evident, Fuel delivery challan / any other supporting related to operating expenses / Contract/Agreement may be insisted upon. (3)Intercompany service Contract / Agreement. In absence of underlying agreement/ contract, any other supporting document related to operating expenses/ fuel delivery. challan or CFO/KMP certificate for the payment. Please note for Fuel procurement, fuel delivery challan is mandatory.
110	Other Payments by Airlines companies	S0219	(1)Form A2 (2)Invoice or Self certified underlying document evidencing bonafides of the transaction. In case the underlying transaction is not evident, any other supporting related to operating expenses / Contact/Agreement may be insisted upon. (3)Form 15CA Form 15CB	(1)Form A2 (2)Invoice or Self certified underlying document evidencing bonafides of the transaction. In case the underlying transaction is not evident, any other supporting related to operating expenses / Contact/Agreement may be insisted upon. (3)Form 15CA Form 15CB (4)Intercompany service Contract / Agreement.
111	Payments on account of freight under other modes of transport (Internal Waterways, Roadways, Railways, Pipeline transports and others)	S0220	(1)Form A2 (2)Invoice (3)Form 15CA Form 15CB (4)BILL OF LADING / RAILWAY RECEIPT / LORRY RECEIPT	(1)Form A2 (2)Invoice (3)Form 15CA Form 15CB (4)BILL OF LADING / RAILWAY RECEIPT / LORRY RECEIPT (5) Agreement/ contract or applicable declaration as mentioned in branch checklist point no 4

112	Life Insurance premium except term insurance	S0601	(1) RBI approval (as per RBI/FED/2015-16/5 FED Master Direction No. 9/2015-16 or RBI master direction-RBI/FED/2015-16/5 FED Master Direction No. 9/2015-16) (2)Form A2 (3)Foreign Insurance Company Premium demand notice (4)Life Insurance Policy Document. (5)Documentary evidence like visa stamping etc. confirming that life insurance policy was issued by an insurer outside India when such person was resident outside India Please note : The above is only for Corporate bearing the cost for insurance for their employees/KMP/ Director.	(1) RBI approval (as per RBI/FED/2015-16/5 FED Master Direction No. 9/2015-16 or RBI master direction-RBI/FED/2015-16/5 FED Master Direction No. 9/2015-16) (2)Form A2 (3)Foreign Insurance Company Premium demand notice (4)Life Insurance Policy Document. (5)Documentary evidence like visa stamping etc. confirming that life insurance policy was issued by an insurer outside India when such person was resident outside India Please note : The above is only for Corporate bearing the cost for insurance for their employees/KMP/ Director.
113	Auxiliary services including commission on insurance	S0605	(1)Form A2 (2)Invoice (3)Form 15CA Form 15CB (4)Calculation sheet in case of Commission (5)Copy of Insurance policy obtained from Overseas Insurer in case commission on insurance	(1)Form A2 (2)Invoice (3)Form 15CA Form 15CB (4)Calculation sheet in case of Commission (5)Copy of Insurance policy obtained from Overseas Insurer in case commission on insurance
114	Standardised guarantee services	S0609	(1)Form A2 (2)Form 15CA Form 15CB (3) Underlying transaction reference / document like BG ref no/ swift claim message from overseas bank	(1)Form A2 (2)Form 15CA Form 15CB (3) Underlying transaction reference / document like BG ref no/ swift claim message from overseas bank
115	Invoking of standardised guarantees	S0612	To be handled as per extant internal circular on Guarantee	To be handled as per extant internal circular on Guarantee
116	Financial intermediation, except investment banking - Bank charges, collection charges, LC charges etc.	S0701	(1)Form A2 (2)Form 15CA Form 15CB (3) Underlying transaction reference / document like LC ref no. or BG ref no/ swift claim message from overseas bank.	(1)Form A2 (2)Form 15CA Form 15CB (3) Underlying transaction reference / document like LC ref no. or BG ref no/ swift claim message from overseas bank.
117	News agency services	S0805	(1)Form A2 (2)Form 15CA Form 15CB (3) Invoice / Bill from Overseas Publisher (4) In case of advance remittance, confirmation from KMP is required mentioning that required services will be completed and proof of having rendered the services will be submitted later in the form of CA certificate to bank for records	(1)Form A2 (2)Form 15CA Form 15CB (3) Invoice / Bill from Overseas Publisher (4) Copy of Agency Agreement (5) In case of advance remittance, confirmation from KMP is required mentioning that required services will be completed and proof of having rendered the services will be submitted later in the form of CA certificate to bank for records
118	Life Insurance Claim Settlements	S0608	(1)IRDA registration to be checked from IRDA site or valid IRDA registration letter from insurance (2)Form A2 (3)Form 15CA Form 15CB (4)Claim approval/settlement by the insurer (5)Policy Document	(1)IRDA registration to be checked from IRDA site or valid IRDA registration letter from insurance (2)Form A2 (3)Form 15CA Form 15CB (4)Claim approval/settlement by the insurer (5)Policy Document